

US ARMY FINANCIAL MANAGEMENT COMMAND

INTERNATIONAL TREASURY SERVICES



ARMY PRESENTATION

Task, Condition, Standards

TASK: Conduct International Treasury Services Training Operations.

CONDITION: Given a requirement to conduct ITS Operations in a contingency environment, IAW DODFMR Volume 5 and ITS User Guide.

STANDARDS: Student should be able to perform the following without error:

1. Log into ITS.gov
 2. Manage Payments
 3. Create Payments
 4. Manage Templates
 5. Process Payments Marked for Correction
 6. Upload/Download Pass-Thru Files
-

Agenda

- # Overview
 - # Things to Know
 - # Rules of Behavior
 - # Logging In
 - # Payment Status
 - # Create Payments
 - # Payments awaiting verification
 - # Payments awaiting release
 - # Templates
 - # Additional Services
 - # Payments marked for correction
 - # New Payments from existing payments
 - # Payment status/reports
-

#ITS.gov Overview

ITS.gov is a comprehensive international payment and collection system used for processing international direct deposit payments to benefit recipients and both electronic and check payments to vendor, foreign payroll, and miscellaneous payment recipients. ITS.gov offers a government-wide common solution for issuing international payments in

What is ITS.gov?

The Financial Management Service (FMS) provides international payment services to over 175 Federal agencies enables Federal agencies to issue foreign currency payments via direct deposit, wire transfer, or draft to recipients in over 150 countries.

Additionally, ITS.gov enables agencies to issue international US

Dollar wire transfer payments without a corresponding US

ITS.gov Capabilities

- ✓ Employs the latest enhanced security technology including two factor authentication through Public Key Infrastructure.
 - ✓ Offers the lowest costs for sending international payments.
 - ✓ Expedites payment settlements.
 - ✓ Increases the ability to process international electronic payments in emerging markets.
 - ✓ Purchases the foreign currency amount at the time of payment at the most competitive rate possible maximizing agency cash management.
-

ITS.gov Capabilities **(con't)**

- ✓ Provides fast and easy-to-use foreign exchange currency purchase.
 - ✓ Supports multiple levels of verification and various types of foreign exchange options, fixed-to-variable, variable-to-fixed, and fixed-to-fixed.
 - ✓ Compatible with current agency file formats and effectively handles exception processing.
-

THINGS TO KNOW

- ✓ ***ITS.GOV Availability:*** ITS.GOV is available for data entry and release of payments 23:00 Sunday through 17:00 Friday. ITS.gov is unavailable Monday through Thursday 17:00-18:00. All times are Eastern.
- ✓ ***Website Address:*** <https://www.ITS.GOV>.
- ✓ ***Password Requirements:*** ITS.GOV passwords must be 8 digits, case sensitive (an upper case letter is different from a lower case letter), and require at least one uppercase letter, one lowercase letter, one number, and one special character (\$, ?, !, ...). ITS.GOV passwords must be changed every 90 days. To obtain a new password or to have your password reset, contact the help desk at 201-531-3777 or e-mail the Security Administrator at NYITS.Administrator@ny.frb.org
- ✓ ***Time Out:*** If you are logged into ITS.GOV and your computer remains inactive for over 15 minutes, ITS.GOV will automatically log you out of the system.

ITS.gov Enrollment Process

- ✓ Authorizing Official (AO) nominated by Head of Organization (HOO, Mr. Eric Reid)
 - ✓ Enrolment Forms completed and signed by AO
 - ✓ Rules of Behavior signed by each enrolled User
 - ✓ All blank forms are kept and all completed forms are sent to the ITS Security Administrator by e-mail at nyits.administrator@ny.frb.org, or fax at 201-531-3607
-

ITS.gov Authorizing Official Nomination

- ✓ Obtain “ITS.Gov Officials Authorization Form” from ITS Security Administrator
 - ✓ “Head of Organization” is Mr. Eric Reid
 - ✓ “Authorizing Official” is at the Army site and who will sign Enrolment Form to enrol users
 - ✓ “Authorizing Official’s Agency Location Code (ALC) or Region” is four zeroes followed by DSSN
 - ✓ Form is signed by Mr. Eric Reid
-

ITS.gov Official Authorization Form

ITS.GOV OFFICIALS AUTHORIZATION FORM

The individuals identified below are the designated officials that will participate in the International Treasury Services (ITS.gov) Application. These individuals are responsible for certifying all information and identifying the individuals that will need access to the ITS.Gov application for this organization. **The effective date is** _____.

I) HEAD OF ORGANIZATION

NAME (PLEASE PRINT OR TYPE)

SIGNATURE

TITLE

TELEPHONE NUMBER

E-MAIL

ADD ☐ REMOVE ☐ RENEWAL ☐

II) RE-DELEGATED HEAD OF ORGANIZATION (IF APPLICABLE)

NAME (PLEASE PRINT OR TYPE)

SIGNATURE

TITLE

TELEPHONE NUMBER

E-MAIL

ADD ☐ REMOVE ☐ RENEWAL ☐

III) AUTHORIZING OFFICIAL

NAME (PLEASE PRINT OR TYPE)

AUTHORIZING OFFICIAL SIGNATURE

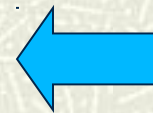
TITLE

TELEPHONE NUMBER

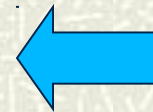
E-MAIL

ADD ☐ REMOVE ☐ RENEWAL ☐

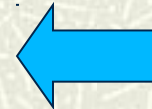
AUTHORIZING OFFICIAL'S AGENCY LOCATION CODE (ALC) OR REGION



**Mr. Reid's
Information**



**New AO's
Information**



**ALC (0000 +
DSSN)**

ITS.gov Organization Enrollment and User Request Form

" (FEBRUARY USE ONLY - ABA: _____) "

ITS.gov Organization Enrollment and User ID Request Form for Federal Agencies

Section II - Individual User Information

Date _____ Action: ☐ NEW ☐ CHANGE Agency Location Codes (ALCs): _____

NAME Include First Name, Middle Initial, and Last Name. Each individual MUST sign in the appropriate space on the user responsibility statement.	TELEPHONE NUMBER	E-MAIL	USER ROLES*						+ Current Users Only:
			* Select one (1) user role for each individual						User's Login ID
			Payor (Allows to Create & Verify Payments)	Releaser Only (Allows to Release Payments)	Releaser (Allows to Create, Verify & Release Payments)	Payment Inquiry (View Only access)	Payment Creator (Allows to Create Payments)	Template Only (Allows to Manage Template)	
<input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Delete									
<input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Delete									

+ Current Users Only: Indicate the existing individual's login ID in this column for any changes to user's functions or access.

Section III - Authorizing Official's Signature

Signature

Title

Name

Phone Number

Date

← **User Information:
phone, e-mail,
role**

← **AO's Signature**

ITS.gov RULES OF BEHAVIOR:

The following Rules of Behavior are the minimum rules for external users who are requesting a user account for ITS.gov:

1. You must conduct only authorized business on the system.
 2. Your level of access to the FMS system, ITS.gov, is limited to ensure your access is no more than necessary to perform your legitimate tasks or assigned duties. If you believe you are being granted access that you should not have, you must immediately notify the ITS.gov Help Desk at FRBNY at (201) 531-3777.
 3. You must maintain the confidentiality of your authentication credentials such as your password. Do not reveal your authentication credentials to anyone; you should never be asked to reveal your credentials.
-

ITS.gov RULES OF BEHAVIOR **(con't):**

4. Do not share passwords with anyone else or use another person's password.
5. You must follow proper logon/logoff procedures. You must manually logon to your session; do not store your password locally on your system or utilize any automated logon capabilities. You must promptly logoff when session access is no longer needed. If a logoff function is unavailable, you must close your browser. Never leave your computer unattended while logged into the system.
6. You must report all security incidents or suspected incidents (e.g., lost passwords, improper or suspicious acts) related to the FMS system to the ITS.gov Help Desk at (201) 531-3777.

ITS.gov RULES OF BEHAVIOR **(con't):**

7. You must not attempt to circumvent any ITS.gov security control mechanisms.
 8. You must not establish any unauthorized interfaces between FMS applications and other non-FMS systems.
 9. Users must utilize anti-virus protection mechanisms on any systems connecting to the FMS ITS.gov application.
 10. Your access to the FMS system is governed by, and subject to, Federal law, including, but not limited to, the Privacy Act, 5 U.S.C. 552a, if the applicable FMS system maintains individual Privacy Act information. Your access to the FMS system constitutes your consent to the retrieval and disclosure of the information within the scope of your authorized access, subject to the Privacy Act, and applicable Federal laws.
-

ITS.gov RULES OF BEHAVIOR **(con't):**

11. You must safeguard system resources against waste, loss, abuse, unauthorized use or disclosure, and misappropriation.
 12. You must not process classified national security information on the system.
 13. You must not browse, search or reveal FMS system information except in accordance with that which is required to perform your legitimate tasks or assigned duties. You must not retrieve information, or in any other way disclose information, for someone who does not have authority to access that information.
 14. By your signature acknowledging acceptance you must agree to these rules.
 15. You should contact your FMS Information System Security Officer or the ITS.gov Help Desk at FRBNY at (201) 531-3777 if you do not understand any of these rules.
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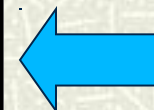
ITS.gov RULES OF BEHAVIOR (con't):

ACCEPTANCE

I have read the above Rules of Behavior for External Users of the Financial Management Service (FMS) System, ITS.gov. By my signature below, I acknowledge and agree that my access to this FMS system is covered by, and subject to, such Rules. Further, I acknowledge and accept that any violation by me of these Rules may subject me to civil and/or criminal actions and that FMS retains the right, at its sole discretion, to terminate, cancel or suspend my access rights to ITS.gov at any time, without notice.

User's Legal Name: _____ (printed)

User's Signature: _____ Date: _____



**User's
Signature**

Logging In:

Type <https://www.ITS.GOV>
in the
address bar.



Logging In (cont):



If a security alert will appears, select Yes to continue

Logging In (cont):

- **ITS.GOV is a secure, Internet-based application, allowing easy access from your web browser.**

- **To access the ITS.GOV application, the ITS Customer Support Staff will provide you with a user ID and password. When you are prompted to change your password, your new password must be 8 digits long and contain at least one uppercase letter, one lowercase letter, one number, and one special character (\$, ?, !, ..).**

ITS Home page Lagon - Windows Internet Explorer

https://www.its.gov/itsPublic/itslogin.fcgi?TYPE=33554433&REALMID=06-48fe3208-071b-100c-a048-8316e05f304d

ITS Home page Lagon

ITS International Treasury Services

Lagon

User ID:

Password:

Lagon

WARNING! You are using an official United States Government System, which may be used only for authorized purposes. Unauthorized use or modification of any information on this system is a violation of federal law and may subject you to civil and criminal penalties. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing.

[Accessibility](#) [Rules of Behavior](#) [Privacy Notice](#)

U. S. Department of the Treasury - Financial Management Service

ITS.gov Homepage:



- Once you have logged into the ITS.GOV website, you will see the ITS.GOV Home Page.

- Information on the ITS.GOV website can be seen under News including days ITS.GOV will be closed due to holidays.

- By clicking Manage Payments under the Payment Services section of the left-hand toolbar, you can manage your agency's payments. This is where the agency payment actions will take place.

- The Help button is in the upper right-hand corner of the screen.

- The Logout button is in the upper right-hand corner of the screen.

ITS.gov Payment Status:

Payments can be viewed by selecting the appropriate status from the Status drop down menu. The following statuses are available in ITS.GOV.

- Awaiting Correction - payments have errors that need to be corrected**
- Awaiting Verification - payments entered successfully and need to be verified by a different staff member than the creator**
- Awaiting Release - payments are awaiting release by the Releaser**
- Payment Pending - payments are awaiting file generation by the Federal Reserve Bank**
- Payment Deleted - payments that were not processed**

ITS.gov Payment Status (con't):

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ITS Help Logout

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Payments: Manage Payments

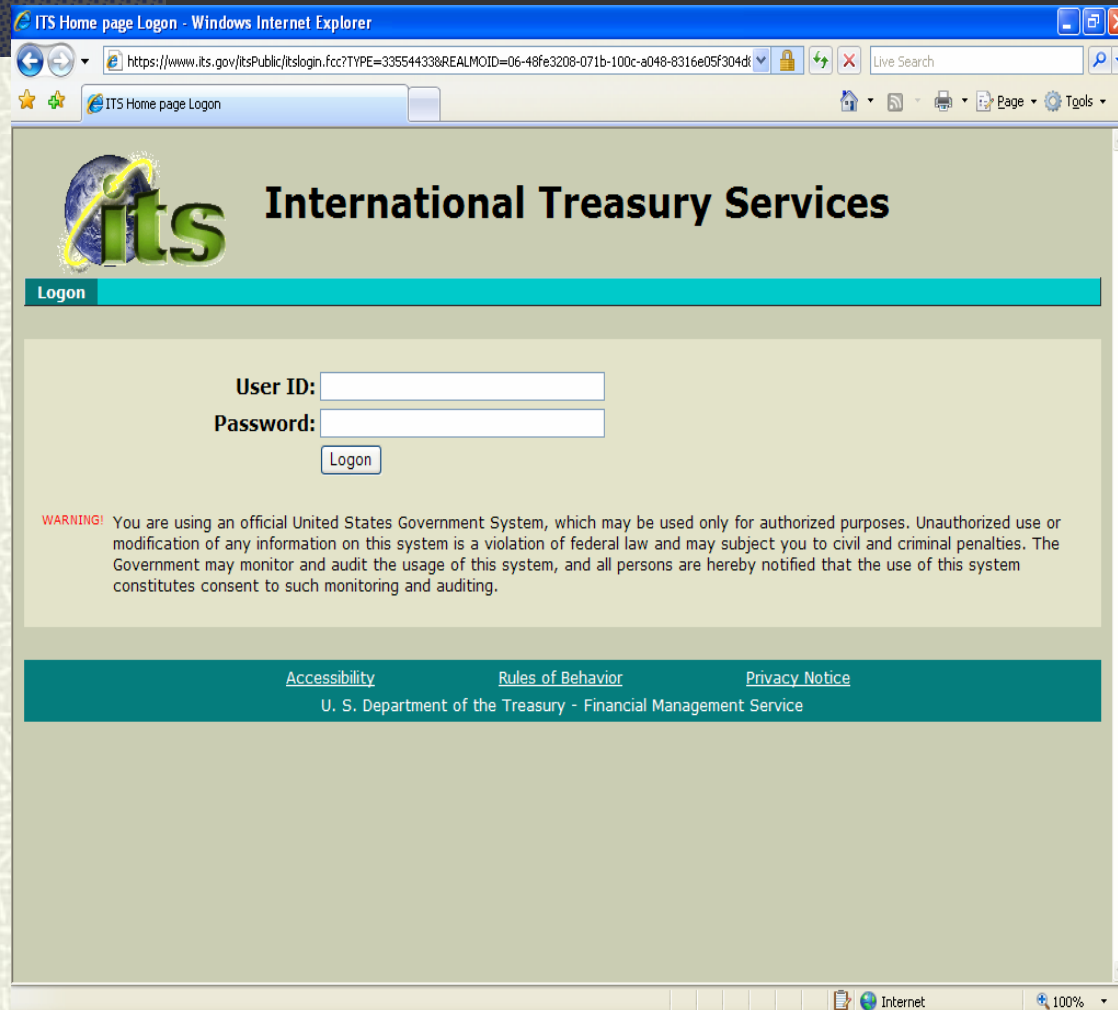
Template Name [Look Up](#) (Use of template is optional)

Status ALC [Look Up](#)

	Status	Due Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
	Awaiting 2nd Level Verification						
	Awaiting Release	05/30/2006	Jen04401	95680001	05/25/2006	SUE	1.00
	Payment Pending	05/30/2006	Jen04402	95680001	05/25/2006	SUE	1.00
	Payment Sent	05/30/2006	Jen04501	95680001	05/25/2006	SUE	1.00
	Payment Acknowledged	05/30/2006	Jen04501	95680001	05/25/2006	SUE	1.00
	Payment Deleted	05/30/2006	Jen04501	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04502	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04601	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04602	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04701	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04702	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04801	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04803	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04901	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04902	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen04903	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05001	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05002	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05003	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05101	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05102	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05201	95680001	05/25/2006	SUE	1.00
	Awaiting Verification	05/30/2006	Jen05202	95680001	05/25/2006	SUE	1.00

Internet 100%

Create Payments



ITS Home page Lagon - Windows Internet Explorer

https://www.its.gov/itsPublic/itslogin.fcc?TYPE=33554433&REALMOID=06-48fe3208-071b-100c-a048-8316e05f304d

ITS Home page Lagon

International Treasury Services

Lagon

User ID:

Password:

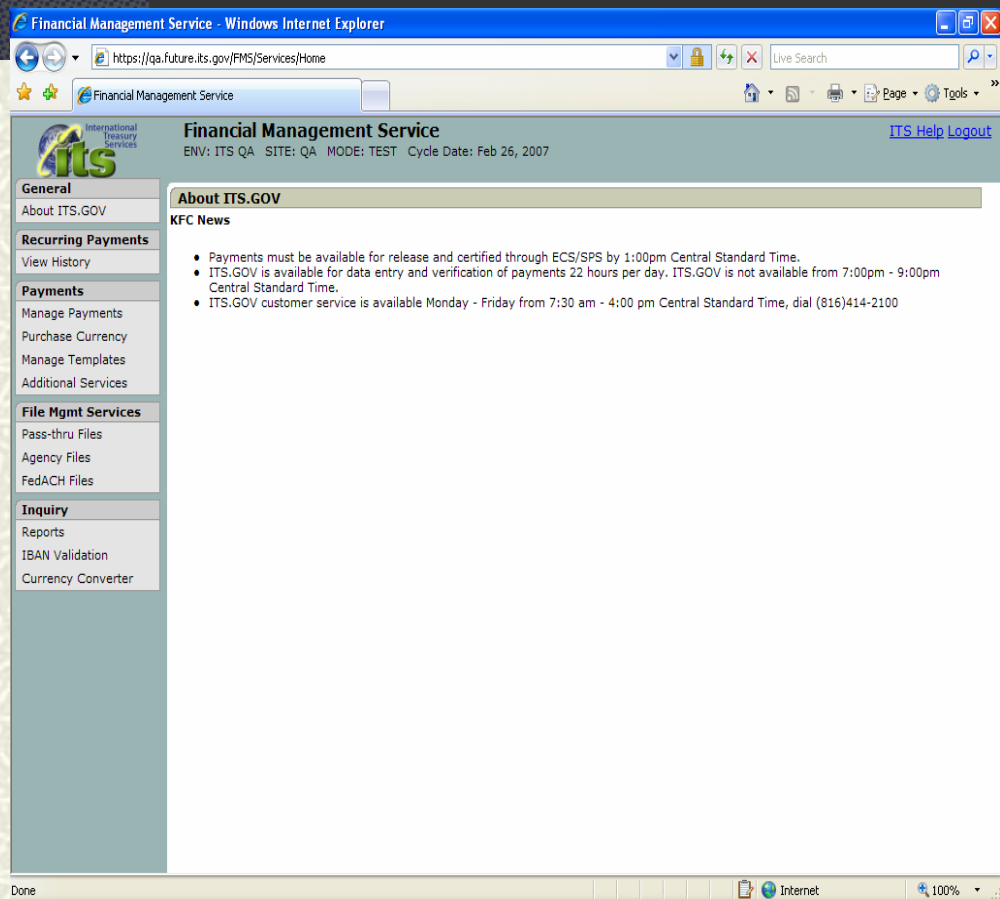
WARNING! You are using an official United States Government System, which may be used only for authorized purposes. Unauthorized use or modification of any information on this system is a violation of federal law and may subject you to civil and criminal penalties. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing.

[Accessibility](#) [Rules of Behavior](#) [Privacy Notice](#)

U. S. Department of the Treasury - Financial Management Service

The Data Entry Operator (DEO) logs into ITS.GOV under their user ID and password.

After keying your user name and password, click OK.



**To create a new payment,
click Manage Payments,
under Payment Services in
the left-hand column.**

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007 [ITS Help](#) [Logout](#)

General
About ITS.GOV

Recurring Payments
[View History](#)

Payments
[Manage Payments](#)
[Purchase Currency](#)
[Manage Templates](#)
[Additional Services](#)

File Mgmt Services
[Pass-thru Files](#)
[Agency Files](#)
[FedACH Files](#)

Inquiry
[Reports](#)
[IBAN Validation](#)
[Currency Converter](#)

Payments: Manage Payments

Template Name [Look Up](#) (Use of template is optional)

Status ALC [Look Up](#)

No Record Available

Select	View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
--------	------	--------	------------	------------	----------------------	------------	----------------	-------------------

Done

Internet 100%

■ To create a new payment,
■ click **Create Payment Service**

■ or select **Template Name**

■ if recurring payments have been previously added.

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ITS Help Logout

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

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Currency Converter

Payments: Manage Payments

Create Payment Service [Payment List](#)

Entry Date: 02/26/2007

Agency Locator (ALC): [Look Up](#) Schedule #:

Recipient Information

Recipient ID:

Recipient Name:

Recipient Address:

Bank Information

Account Type:

IBAN/Account #:

Bank ID Format:

Bank SWIFT Address: [Show SWIFT Detail](#)

Bank Number:

Bank Name:

Bank Address:

Bank Detail:

Required fields are in **BOLD**.

Multiple payments can be created for each ALC, schedule number and currency combination.

For example, three Euro payments can be entered under one schedule number (i.e. schedule number 123456), but a second schedule number (i.e. schedule number 678901) is required to enter two Mexican Peso payments.

Also, currency combination is defined as the currency in which the amount is indicated to be paid.

For example, a payment for **1000 Euros** can be paid under the same schedule number as a payment for **500 Euros**.

However, a payment for **1000 Euros** and a payment for **\$1000 US Dollars to be converted to Euros** must be on separate schedules.

Additionally, a payment in Mexican Pesos and a payment in Euros must be on separate schedules.

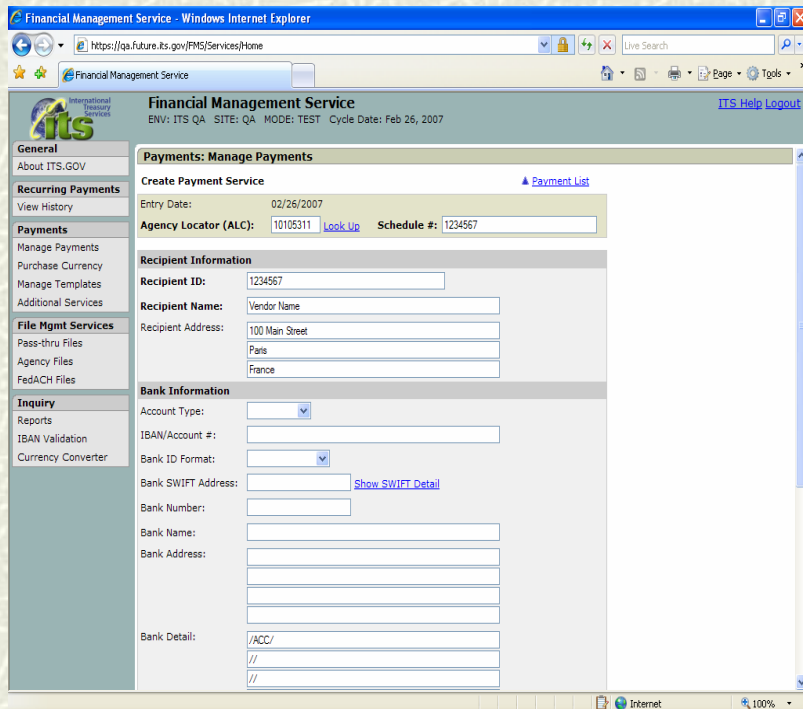
Also, you can always view the payment status in the upper left-hand corner of the screen.

Check Payments

 To create a check payment, the following information is required:

- **Agency Locator Code (ALC)**
- **Schedule Number - Agency's unique identifier**
- **Recipient ID - I.E. Social Security Number (SSN), Tax ID Number (TIN), etc.**
- **Recipient Name**
- **Recipient Address**
- **Country**

 **Note - For check payments, the only information allowed to be entered under the Bank Information heading is the Bank Name and Address which is used if the check is being delivered to a different location than the Recipient's address**



The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The page title is 'Financial Management Service' and the URL is 'https://qa.future.its.gov/FMS/Services/Home'. The page shows a sidebar with navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled 'Payments: Manage Payments' and contains a 'Create Payment Service' form. The form includes fields for 'Entry Date' (02/26/2007), 'Agency Locator (ALC)' (10105311), and 'Schedule #' (1234567). Below these are sections for 'Recipient Information' (Recipient ID, Recipient Name, Recipient Address) and 'Bank Information' (Account Type, IBAN/Account #, Bank ID Format, Bank SWIFT Address, Bank Number, Bank Name, Bank Address, Bank Detail). The 'Bank Information' section is currently empty.

Type of Payment - Select either **BENEFIT, MISCELLANEOUS, SALARY, or VENDOR & Charge OUR** (ITS pays lifting fees) or **Charge BEN** (Beneficiary pays lifting fees)

Mode of Payment - Select **Check**

Recipient Country - Select the **country to which the payment will be sent. When the country is selected, the screen will refresh to limit the currencies to which you can pay.**

Value Date - This field will **automatically populate one or two business days from current business day.**

Payment Currency - Select the **currency in which you wish to pay**

✚ US Dollar Amount or Foreign Amount - You will type the US Dollar amount to be converted into the payment currency or you will type the foreign amount to be paid

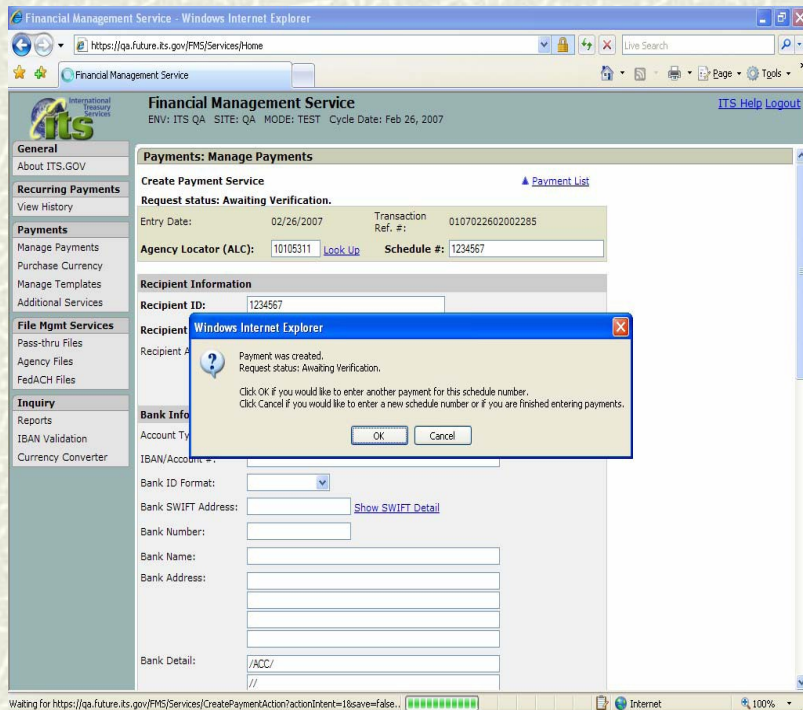
✚ For example:

- **If you wish to pay \$1000 US Dollars and convert it to the equivalent Euro amount, you will enter \$1000.00 in the US Dollar Amount field and leave the Foreign Amount field empty.**
- **If you wish to pay 1000 Euros, you will enter 1000.00 in the Foreign Amount field and leave the US Dollar Amount field empty.**

✚ *The maximum amount that can be entered is 99,999,999,999.99.**

✚ Show Payment Details - By selecting this hyperlink, you can include payment information, such as invoice information or contract numbers.

✚ Once the payment information is completed, click Save to continue.



You will receive a notification that the payment has been saved and the status changed to Awaiting Verification.

Click OK if you would like to enter another payment with the same schedule number. If you click OK, you will return to the data entry screen and the ALC and Schedule Number will be pre-filled with the same information as the previous payment.

Click Cancel if you would like to enter another payment under a different schedule number. If you click Cancel, you will return to the data entry screen and all fields will be cleared to allow you to enter new payment information.

Wire Payments

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The address bar shows the URL 'https://qa.future.its.gov/FMS/Services/Home'. The page title is 'Financial Management Service'. The left sidebar contains a navigation menu with sections: General (About ITS.GOV), Recurring Payments (View History), Payments (Manage Payments, Purchase Currency, Manage Templates, Additional Services), File Mgmt Services (Pass-thru Files, Agency Files, FedACH Files), and Inquiry (Reports, IBAN Validation, Currency Converter). The main content area is titled 'Payments: Manage Payments' and contains a 'Create Payment Service' form. The form includes the following fields: Entry Date (02/26/2007), Agency Locator (ALC) (10105311), Schedule # (1234568), Recipient ID (1234568), Recipient Name (Vendor Name), Recipient Address, Bank Information (Account Type: CHECKING, IBAN/Account #: 1234567, Bank ID Format: SWIFT, Bank SWIFT Address: BINPAFRPP, Bank Number, Bank Name, Bank Address), and Bank Detail (//ACC//, //, //). A 'Show SWIFT Detail' link is visible next to the Bank SWIFT Address field.

To create a wire payment, the following information is required:

- Agency Locator Code (ALC)
- Schedule Number – Agency’s unique identifier
- Recipient ID – I.E. Social Security Number (SSN), Tax ID Number (TIN), etc.
- Recipient Name
- Bank Information – Enter as required for the country and currency of the payment.

Wire Payments (continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007 [ITS Help Logout](#)

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Currency Converter

Bank SWIFT Address: BNPAFRPP [Show SWIFT Detail](#)

Bank Number:

Bank Name:

Bank Address:

Bank Detail: /ACC/

Payment Information

Type of Payment: VENDOR-CHARGE OUR Voucher Number:

Mode of Payment: ELECTRONIC Clients/Commodities:

Recipient Country: FRANCE - FR

[Show Intermediary Bank Fields](#)

Value Date: 02/28/2007 (mm/dd/yyyy)

Payment Currency: EUR - EURO

US Dollar Amount:

Foreign Amount: 100.00

Show Point of Origin

Show Disbursing Account Data


[Hide Payment Details](#)

Payment Details: Invoice number 1


Wire Payments (continued)

 Completing a wire payment requires:

- **Type of Payment** - Select either BENEFIT, MISCELLANEOUS, SALARY, or VENDOR & Charge OUR (ITS pays lifting fees) or Charge BEN (Beneficiary pays lifting fees)
- **Mode of Payment** - Select Electronic
- **Recipient Country** - Select Country Name or NONE. When Country Name or NONE is selected, the screen will refresh to limit the currencies to which you can pay.
- **Value Date** - This field will automatically populate one or two business days from current business day. The recipient receives the payment by close of business on the value date.
- **Payment Currency** - Select the currency in which you wish to pay

 **US Dollar Amount or Foreign Amount** - You will type the US Dollar amount to be converted into the payment currency or you will type the foreign amount to be paid For example:

- o If you wish to pay \$1000 US Dollars and convert it into an equivalent Euro amount, you will enter \$1000.00 in the US Dollar Amount field and leave the Foreign Amount field empty.
- o If you wish to pay 1000 Euros, you will enter 1000.00 in the Foreign Amount field and leave the US Dollar Amount field empty.

 ***The maximum amount that can be entered is 99,999,999,999.99.

 **Show Payment Detail** - By selecting this hyperlink, you can include payment detail, such as invoice information or contract numbers.


Wire Payments (continued)

The screenshot displays the Financial Management Service (FMS) interface in a Windows Internet Explorer browser. The main window shows the 'Payments: Manage Payments' section with a 'Create Payment Service' button. Below this, the 'Request status: Awaiting Verification.' is displayed. The 'Entry Date' is 02/26/2007, and the 'Transaction Ref. #' is 0107022602002314. The 'Agency Locator (ALC)' is 10105311, and the 'Schedule #' is 1234568. A 'Recipient Information' section shows 'Recipient ID: 1234568'. A 'Bank Info' section includes 'Bank ID Format: SWIFT', 'Bank SWIFT Address: BNPAFRPP', 'Bank Number:', 'Bank Name:', 'Bank Address:', and 'Bank Detail: /ACC/'. A 'Windows Internet Explorer' dialog box is open, displaying a message: 'Payment was created. Request status: Awaiting Verification. Click OK if you would like to enter another payment for this schedule number. Click Cancel if you would like to enter a new schedule number or if you are finished entering payments.' The dialog box has 'OK' and 'Cancel' buttons.

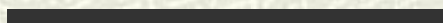
✚ You will receive a notification that the payment has been saved and the status changed to Awaiting Verification.

✚ Click OK if you would like to enter another payment with the same schedule number. If you click OK, you will return to the data entry screen and the ALC and Schedule Number will be pre-filled with the same information as the previous payment.

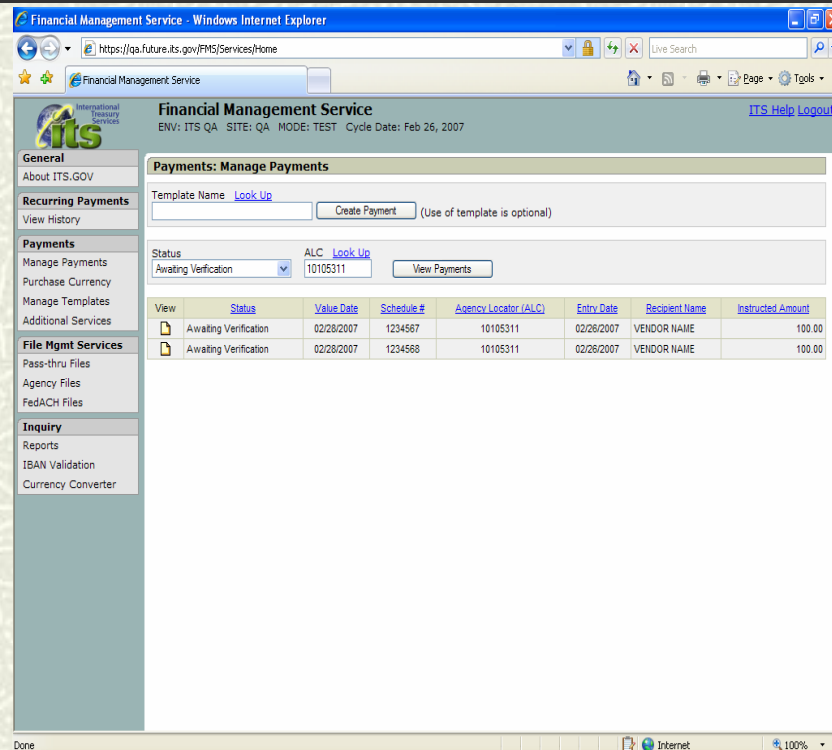
✚ Click Cancel if you would like to enter another payment under a different schedule number. If you click Cancel, you will return to the data entry screen and all fields will be cleared to allow you to enter new payment information.

- 
- # Note:** Please contact the ITS Staff at 201-531-3777 or NY.ITSSTAFF@NY.FRB.ORG for information concerning
- Special payment fields (for example, Voucher Number, Client/Commodities,
 - Point of Origin, and Disbursing Account Data),
 - Special payment types (for example, Special Check, Western Union, Precious Metals, and Pay Upon Proper ID),
 - Special currency requirements (for example, IQD, KRW, or JPY).

****Also, if an ITS customer receives rates, the US or Foreign equivalent and the FX Rate will be calculated and added to the payment once it has been created. ****



Create Payments - Awaiting Verification



- After all payments have been entered, select Manage Payments on the left-hand toolbar to return to the Manage Payments screen.
- Select Awaiting Verification from the status bar and click View Payment Service List to refresh the list.

Create Payments - Awaiting Verification

The screenshot shows a web browser window titled "Financial Management Service - Windows Internet Explorer". The address bar displays "https://qa.future.its.gov/FMS/Services/Home". The page header includes the "Financial Management Service" logo and the text "ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007". A left sidebar contains a navigation menu with sections: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled "Financial Management Service" and displays the following information:

Recipient Information		
Recipient ID:	1234567	
Recipient Name:	VENDOR NAME	
Recipient Address:	100 MAIN STREET PARIS FRANCE	

Bank Information		
Account Type:		
IBAN/Account #:		
Bank ID Format:		
Bank SWIFT Address:		
Bank Number:		
Bank Name:		
Bank Address:		
Bank Detail:	/ACC/	
	//	
	//	

Payment Information			
Type of Payment:	VENDOR-CHARGE OUR	Voucher Number:	
Mode of Payment:	CHECK	Client/Commodities:	
Recipient Country:	FRANCE-FR	Aggregated Payment:	NO
Value Date:	02/28/2007	FX Rate:	
Instructed Currency:	EUR	Payment Amount:	100.00
Payment Currency:	EUR	US Equivalent Amount:	
Instructed Amount:	100.00		
Point of Origin Name:			
Point of Origin Address:			
Payment Details:	INVOICE 1		

At the bottom of the form, there are three buttons: "Verify", "Mark for Correction", and "Delete Payment".

✖ After Reviewing the payment, click “Verify” to verify the payment.

✖ If the verifier notices an error in the payment, they can click “Mark for Correction” to put the payment in the correction queue, or “Delete Payment” to delete the payment.

✖ **Note: The verifier must be different than the payment creator or the person who last updated the payment. If the verifier isn’t different, the “Verify” button will not appear.**

Create Payments -Awaiting Release

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Payments: Manage Payments

Template Name: [Look Up](#) (Use of template is optional)

Status: [Awaiting Release](#) ALC: [Look Up](#) 10105311

Select	Value Date	Schedule #	ALC	Payment Currency	# of Payments	US \$ Amount	Foreign Amount
<input checked="" type="checkbox"/>	02/28/2007	1234567	10105311	EUR	1		100.00
<input checked="" type="checkbox"/>	02/28/2007	1234568	10105311	EUR	1		100.00
Total:					2	0.00	200.00
Total equivalent USD Amount:						0.00	

☐ Select all

After verifying your payments, you can view all the payments awaiting release.

Select Awaiting Release from the status bar and click View Payment Service List to refresh the list.

To view individual payment details, click the view icon.

Note: Verification precedes the release step. The releaser must have the “Releaser” or “Releaser Only” role. The “Releaser” role can create and verify a payment which is not available to the “Releaser Only” role.

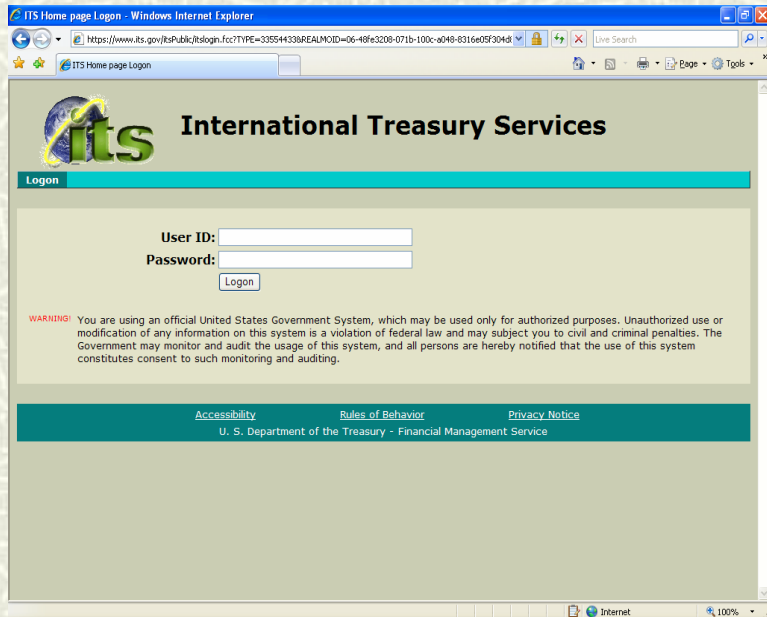
Create Payments - Awaiting Release

The screenshot shows a web browser window titled "Financial Management Service - Windows Internet Explorer". The address bar shows "https://qa.future.its.gov/FMS/Services/Home". The page header includes "Financial Management Service" and "ITS Help Logout". The main content area displays payment information for a transaction with ID 0107022602002285. The status is "Awaiting Release". The left sidebar contains navigation links for General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is divided into sections: Recipient Information, Bank Information, and Payment Information.

Payment Status: Awaiting Release		View Audit Log	
Entry Date:	02/26/2007	Transaction Ref. #:	0107022602002285
Agency Locator (ALC):	10105311	Schedule #:	1234567
Recipient Information			
Recipient ID:	1234567		
Recipient Name:	VENDOR NAME		
Recipient Address:	100 MAIN STREET		
	PARIS		
	FRANCE		
Bank Information			
Account Type:			
IBAN/Account #:			
Bank ID Format:			
Bank SWIFT Address:			
Bank Number:			
Bank Name:			
Bank Address:			
Bank Detail:	/ACC/		
	//		
	//		
	//		
	//		
Payment Information			
Type of Payment:	VENDOR-CHARGE OUR	Voucher Number:	
Mode of Payment:	CHECK	Client/Commodities:	
Recipient Country:	FRANCE-FR	Aggregated Payment:	NO
Value Date:	02/28/2007	FX Rate:	
Instructed Currency:	EUR	Payment Amount:	100.00
Payment Currency:	EUR	US Equivalent Amount:	
Instructed Amount:	100.00		

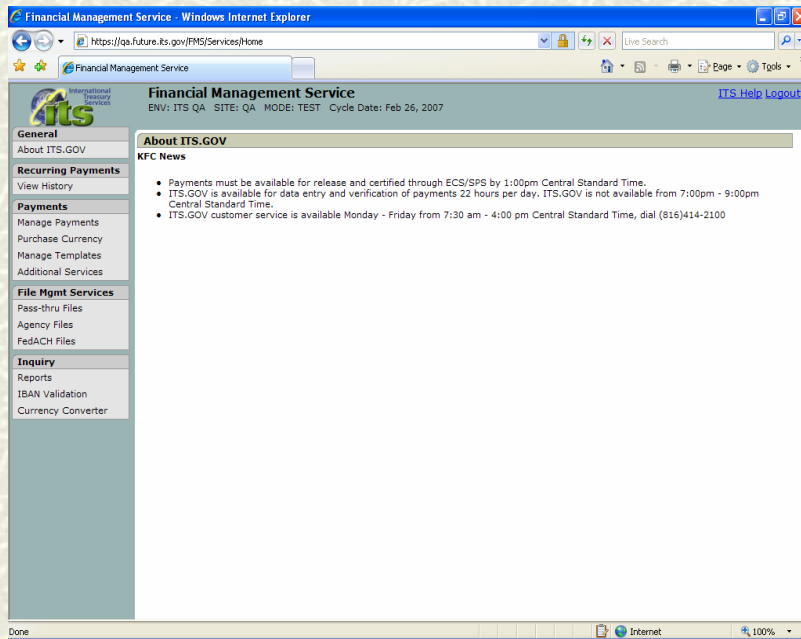
- When you select the view icon, the payment information is shown with the payment status listed at the top of the screen as Awaiting Release.
- At this point, the information is read-only by the Data Entry Operator (DEO). If the DEO reviews the payment and recognizes incorrect payment data, the DEO may mark the payment for correction or delete the payment (which changes the status but does not delete any data).
- If you choose to mark a payment for correction, you will receive a message to confirm your desire to mark the payment for correction.
- If you choose to delete a payment, you will receive a message to confirm your desire to delete the payment.
- If there are no payments to correct or delete, and all payments have been entered, click Logout.

Templates



- # User logs into ITS.GOV under their user ID and Password
- # After keying your user name and password, click OK

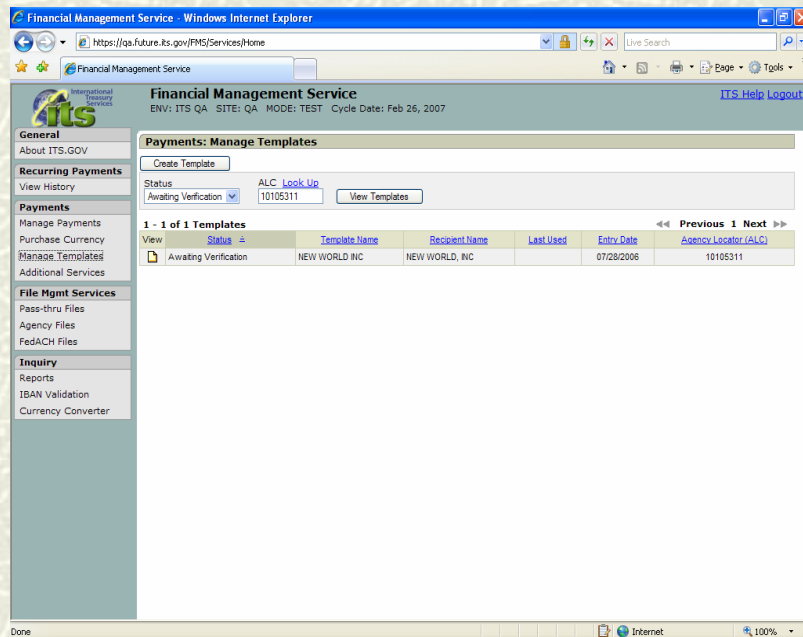
Templates (continued)



Once you have logged into the ITS.GOV website, you will see the ITS.GOV Home Page.

To create or manage recurring payments, click “Manage Templates” on the left hand column.

Templates (continued)



Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Payments: Manage Templates

Create Template

Status: Awaiting Verification ALC: 10105311 [Look Up](#) [View Templates](#)

1 - 1 of 1 Templates

View	Status	Template Name	Recipient Name	Last Used	Entry Date	Agency Locator (ALC)
	Awaiting Verification	NEW WORLD INC	NEW WORLD, INC		07/28/2006	10105311

Click “Create Template” to create a new recurring payment.

Templates (continued)

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The page title is 'Financial Management Service' and the URL is 'https://qa.future.its.gov/FMS/Services/Home'. The page shows a sidebar with navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled 'Payments: Manage Templates' and contains a 'Create Template' form. The form includes fields for 'Template Name', 'Agency Locator (ALC)' (set to 10105311), 'Recipient Information' (Recipient ID, Recipient Name, Recipient Address), 'Bank Information' (Account Type, IBAN/Account #, Bank ID Format, Bank SWIFT Address, Bank Number, Bank Name, Bank Address), and 'Bank Detail' (with a dropdown menu set to /ACC/).

Financial Management Service - Windows Internet Explorer
https://qa.future.its.gov/FMS/Services/Home
Financial Management Service
Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007
ITS Help Logout

Payments: Manage Templates
Create Template [Template List](#)

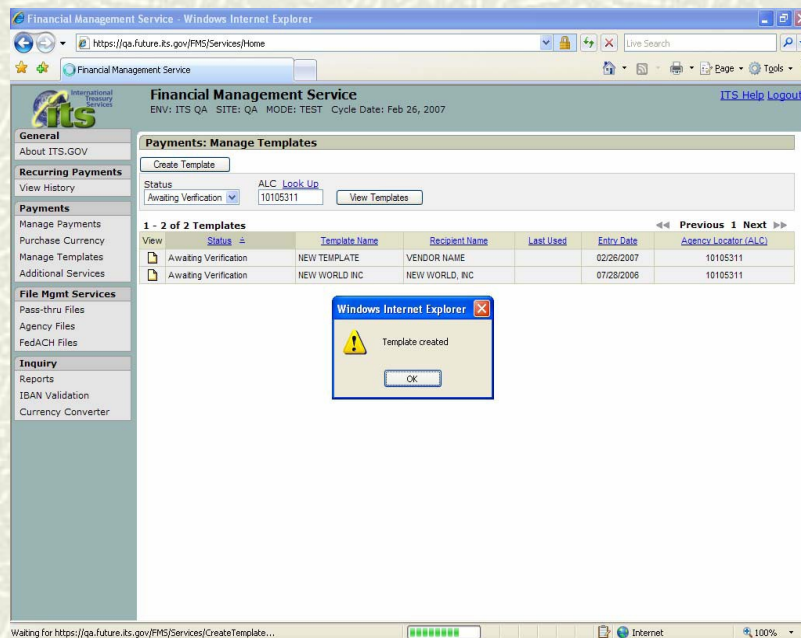
Template Name: Agency Locator (ALC): 10105311 [Look Up](#)

Recipient Information
Recipient ID:
Recipient Name:
Recipient Address:

Bank Information
Account Type:
IBAN/Account #:
Bank ID Format:
Bank SWIFT Address: [Show SWIFT Detail](#)
Bank Number:
Bank Name:
Bank Address:
Bank Detail:

Enter all pertinent information about the payment you would like make a recurring.

Templates (continued)



Once all pertinent and required information is entered and saved, template has been created and will appear in “AWAITING VERIFICATION” stage.

Templates (continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Recipient Information
Recipient ID: 234567
Recipient Name: VENDOR NAME
Recipient Address:

Bank Information
Account Type: CHECKING
IBAN/Account #: 123457
Bank ID Format: SWIFT
Bank SWIFT Address: CITIUS33
Bank Number:
Bank Name:
Bank Address:
Bank Detail: // /ACC/ // // //

Payment Information
Type of Payment: VENDOR-CHARGE OUR
Mode of Payment: ELECTRONIC
Recipient Country: UNITED STATES - US
Payment Currency: USD
Client/Commodities:
Intermediary Bank ID Format:
Intermediary Bank # / SWIFT:
Intermediary Bank Name:
Intermediary Bank Address:
Point of Origin Name:
Point of Origin Address:
Payment Details:

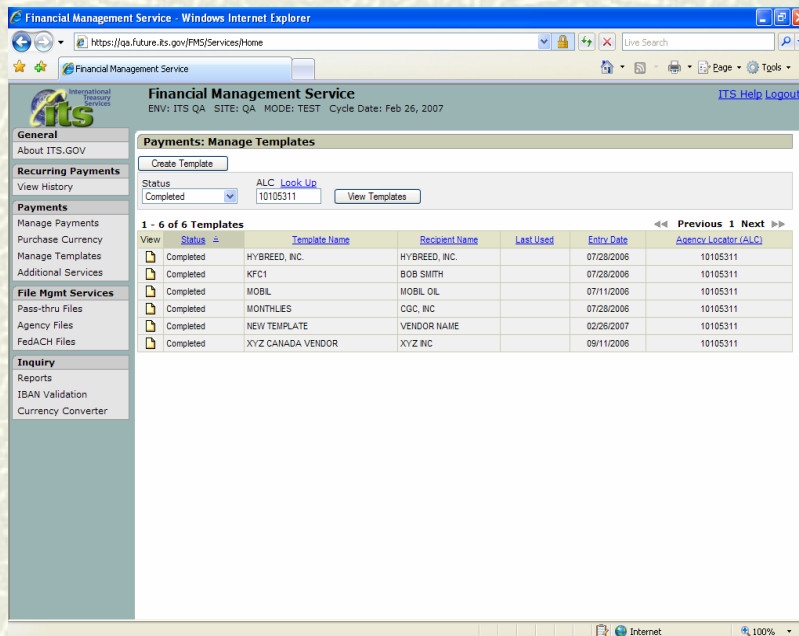
Verify Delete

After Reviewing the template, click “Verify” to verify the template.

If the verifier notices an error in the template, they can click the “Delete” to delete the template.

Note: The verifier must be different than the template creator or the person who last updated the payment. If the verifier isn’t different, the “Verify” button will not appear.

Templates (continued)



Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Payments: Manage Templates

Create Template

Status: Completed ALC: 10105311 [Look Up](#) [View Templates](#)

1 - 6 of 6 Templates

View	Status	Template Name	Recipient Name	Last Used	Entry Date	Agency Locator (ALC)
	Completed	HYBREED, INC.	HYBREED, INC.		07/28/2006	10105311
	Completed	KFC1	BOB SMITH		07/28/2006	10105311
	Completed	MOBIL	MOBIL OIL		07/11/2006	10105311
	Completed	MONTHLIES	CGC, INC		07/28/2006	10105311
	Completed	NEW TEMPLATE	VENDOR NAME		02/26/2007	10105311
	Completed	XYZ CANADA VENDOR	XYZ INC		09/11/2006	10105311

Once verified, template will appear under the “Completed” status. By clicking on one of the “view” icons within each payment, a “Create new template from this” can be made.

Templates (continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ITS Help Logout

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

General

About ITS.GOV

Recurring Payments

View History

Payments

Manage Payments

Purchase Currency

Manage Templates

Additional Services

File Mgmt Services

Pass-thru Files

Agency Files

FedACH Files

Inquiry

Reports

IBAN Validation

Currency Converter

Recipient Information

Recipient ID: 234567

Recipient Name: VENDOR NAME

Recipient Address:

Bank Information

Account Type: CHECKING

IBAN/Account #: 123457

Bank ID Format: SWIFT

Bank SWIFT Address: CITIUS33

Bank Number:

Bank Name:

Bank Address:

Bank Detail: /ACC/
//
//
//

Payment Information

Type of Payment: VENDOR-CHARGE OUR Client/Commodities:

Mode of Payment: ELECTRONIC

Recipient Country: UNITED STATES - US

Payment Currency: USD

Intermediary Bank ID Format:

Intermediary Bank # / SWIFT:

Intermediary Bank Name:

Intermediary Bank Address:

Point of Origin Name:

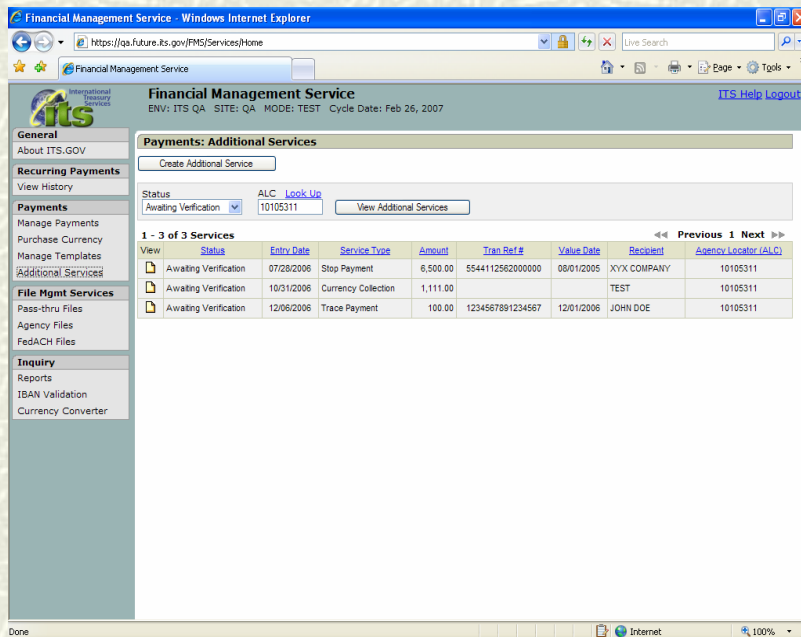
Point of Origin Address:

Payment Details:

Create new template from this Delete

Click “Create new template from this”, to create new template.

Additional Services



Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

Payments: Additional Services

Create Additional Service

Status: Awaiting Verification ALC: 10105311 [Look Up](#) View Additional Services

1 - 3 of 3 Services

View	Status	Entry Date	Service Type	Amount	Tran Ref #	Value Date	Recipient	Agency/Location (ALC)
<input type="checkbox"/>	Awaiting Verification	07/28/2006	Stop Payment	6,500.00	5544112562000000	08/01/2005	XYX COMPANY	10105311
<input type="checkbox"/>	Awaiting Verification	10/31/2006	Currency Collection	1,111.00			TEST	10105311
<input type="checkbox"/>	Awaiting Verification	12/06/2006	Trace Payment	100.00	1234567891234567	12/01/2006	JOHN DOE	10105311

The “Additional Services” function can be used to initiate, stop payments, trace payments, recall payments, check collection, Western Union collection, wire/EFT collection, and precious metals collection.

Click on “Additional Services”, “Create Additional Service”.

Additional Services (Continued)

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser window. The address bar shows the URL 'https://qa.future.its.gov/FMS/Services/Home'. The page title is 'Financial Management Service' with environment details: 'ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007'. A navigation menu on the left includes 'General', 'Recurring Payments', 'Payments', 'File Mgmt Services', and 'Inquiry'. The 'Payments' section is active, showing a 'Create Additional Service' form. The form includes fields for 'Entry Date' (02/26/2007), 'Agency Locator (ALC)' (10105311), 'Service Type' (dropdown), 'Currency' (dropdown), 'Amount', 'Name', 'Value Date' (mm/dd/yyyy), 'Transaction Ref #', 'Voucher #', and 'Comments'. A 'Look Up' link is next to the Agency Locator field. At the bottom of the form are 'Save' and 'Reset' buttons.

- # The Service Type is used to indicate the type of Additional Service, such as, stop payments, trace payments, recall payments, check collection, Western Union collection, wire/EFT collection, and precious metals collection.
- # For stop payment, trace payment, and recall payment the Transaction Reference # must be entered. This number can be obtained from the Payment Reports or from the Acknowledged folder in Manage Payments.
- # The Additional Service request must be verified by a different user-id.
- # Once an Additional Service has been entered and verified, the status will be "Awaiting Response" where the ITS CBAF staff will update pertinent information including case numbers for trace requests, recalls, and stop payments, or payment information for collections

Additional Services (Continued)

The screenshot displays the Financial Management Service web application in a Windows Internet Explorer browser. The address bar shows the URL <https://qa.future.its.gov/FMS/Services/Home>. The page title is "Financial Management Service" with environment details: ENV: ITS QA, SITE: QA, MODE: TEST, Cycle Date: Feb 26, 2007. A navigation menu on the left includes sections for General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled "Payments: Additional Services" and includes a status bar indicating "Awaiting Response" with a "View Audit Log" link. The entry details are as follows:

Payments: Additional Services	
Entry Date:	07/11/2006
Agency Locator (ALC):	10105311
Service Type:	Trace Payment
Currency:	ARS
Amount:	630.00
Name:	ROBERTO MONDOVA
Value Date:	12/31/2005
Transaction Ref #:	1234567893211145
Voucher #:	
Comments History:	<div>Date: 07/25/2006 16:12:00:000 User: kfofo500 Comments: [Free Text/Payment Details] RECIPIENT CLAIMED NON-RECEIPT.</div>
Comments:	<div></div>

At the bottom of the form, there is an "Add Comments" button.

An example of a Trace Payment.

A dialogue between the ITS customer and the ITS staff can be facilitated by clicking the "Add Comments" button on the bottom of the screen. The comments will be added to the Additional Service entry.

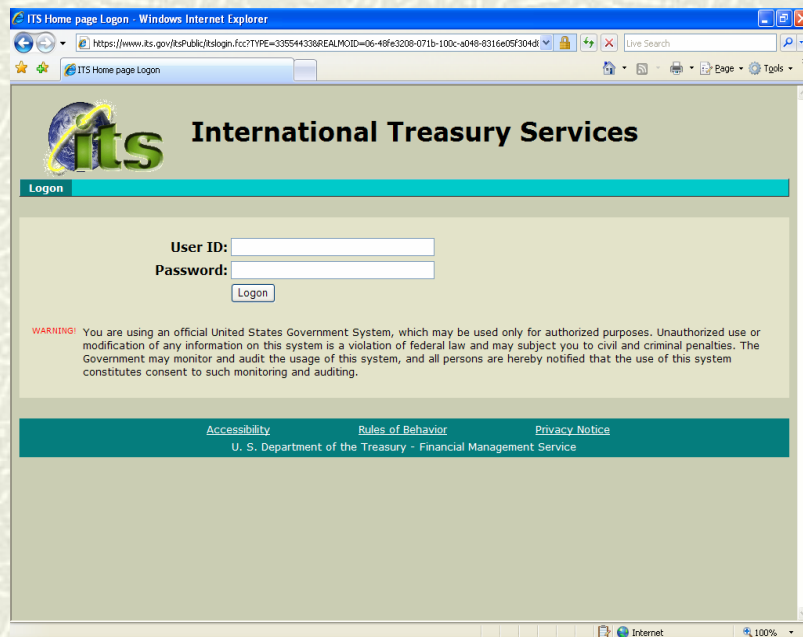
Additional Services (Continued)

The screenshot shows the Financial Management Service (FMS) web application. The left sidebar contains navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled 'Payments: Additional Services' and includes a 'Create Additional Service' button. Below this, there is a table with one row of data. The table has columns for View, Status, Entry Date, Service Type, Amount, Tran Ref #, Value Date, Recipient, and Agency Locator (ALC). The data row shows a status of 'Held For Confirmation', an entry date of 07/11/2006, a service type of 'Trace Payment', an amount of 630.00, a transaction reference number of 1234567893211145, a value date of 12/31/2005, a recipient of ROBERTO MONDOVA, and an agency locator of 10105311.

View	Status	Entry Date	Service Type	Amount	Tran Ref #	Value Date	Recipient	Agency Locator (ALC)
	Held For Confirmation	07/11/2006	Trace Payment	630.00	1234567893211145	12/31/2005	ROBERTO MONDOVA	10105311

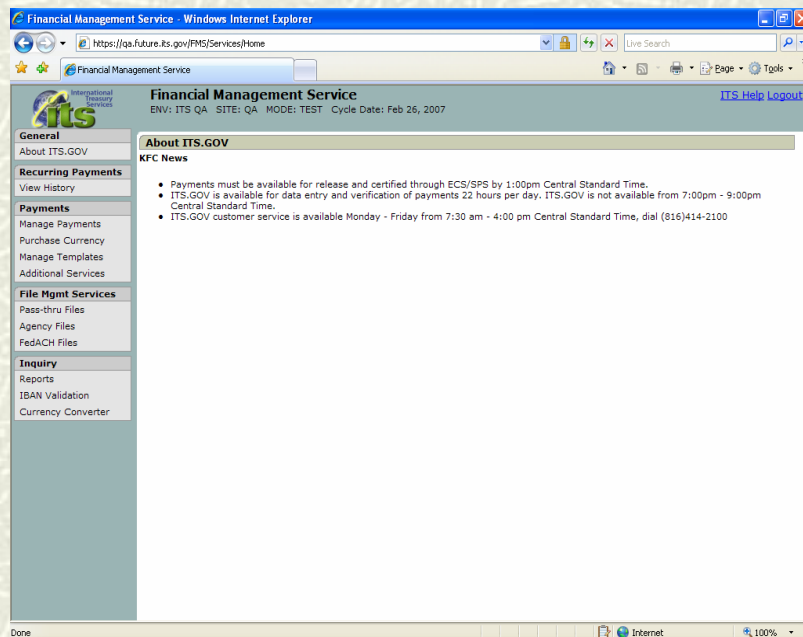
- When the original requester has insured they have received the deposit ticket (for a collection request, stop payment, or recall) they can confirm the original request. The Additional Service will then be in a “Completed” status.
- To Confirm, change status to “Held for Confirmation” and Click View Additional Services. Then click “View” to the Additional Service which will be confirmed. The detail screen will appear, then click the Confirm button.

Payments Marked for Correction



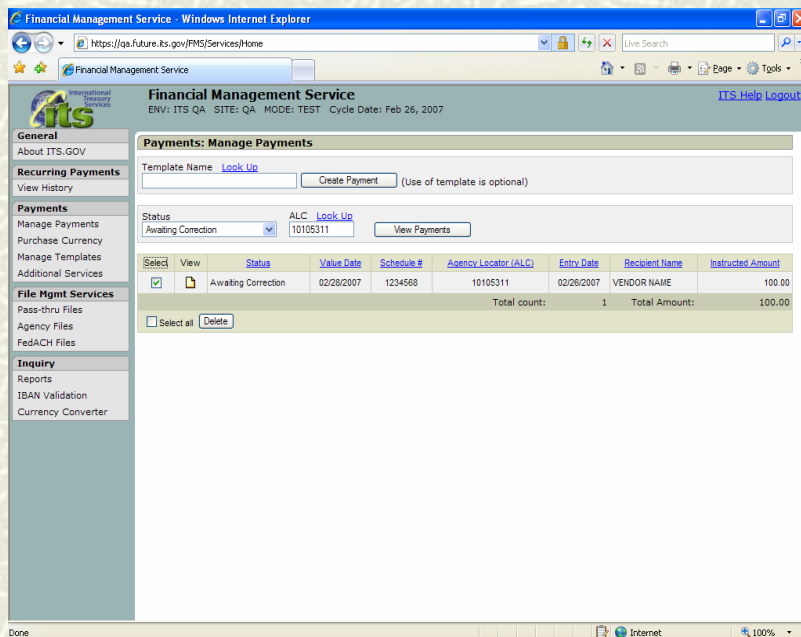
- # Payments that are found to have errors in the payment information can be marked for correction by the agency verifiers.
- # When a payment is marked for correction by the agency, the payment returns to the Data Entry Operator (DEO) step of the payment process.
- # The agency Data Entry Operator (DEO) logs into ITS.GOV under their user ID and password.
- # After keying your user name and password, click OK.

Payments Marked for Correction (continued)



To correct a payment marked for correction, click Manage Payments under Payment Services in the left-hand column.

Payments Marked for Correction (continued)



The screenshot shows the 'Financial Management Service' web application in a Windows Internet Explorer browser. The page title is 'Payments: Manage Payments'. The left sidebar contains a navigation menu with sections: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area shows a form for managing payments. The 'Status' dropdown is set to 'Awaiting Correction'. Below the form is a table with the following data:

Select	View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
<input checked="" type="checkbox"/>		Awaiting Correction	02/28/2007	1234568	10105311	02/26/2007	VENDOR NAME	100.00
Total count:						1	Total Amount:	100.00

Below the table, there is a 'Select all' checkbox and a 'Delete' button.

Select Awaiting Correction from the Status drop down menu and click View Payment Services List button to refresh the list.

Click on the “View” button to the payment needing correction.

Payments Marked for Correction (continued)

Once the Data Entry Operator (DEO) selects the view icon, the payment data entry screen will appear. The DEO will correct the payment information. At this point, the DEO has three options:

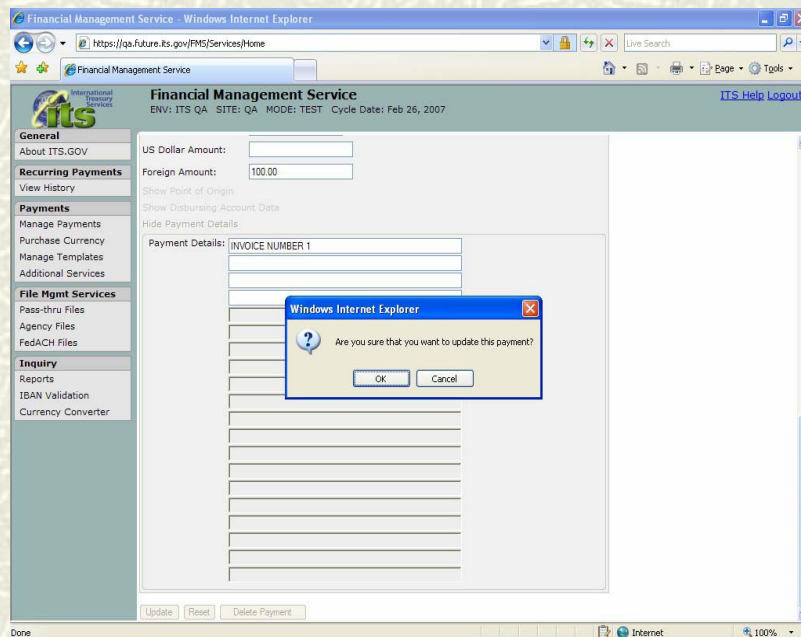
- Update the information
- Reset the information
- Delete the payment

Select Update to complete the correction process.

If Reset is selected after correcting the payment information, the payment information will revert to the original data entry information and you will remain at the data entry screen.

If the payment should not be paid, select Delete Payment. You will receive a message to confirm your desire to delete the payment.

Payments Marked for Correction (continued)



■ If you click Update, you will be asked if you are sure that you want to update the payment.

■ Click OK to update the information or click Cancel to return to the data entry screen.

Payments Marked for Correction (continued)

The screenshot shows the Financial Management Service (FMS) web application interface. The main form is titled "Payments: Manage Payments" and displays a payment status of "Awaiting Verification". A modal dialog box is overlaid on the form, indicating the request status is "Awaiting Verification".

Financial Management Service - Windows Internet Explorer
https://qa.future.its.gov/FMS/Services/Home

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

Payments: Manage Payments
Please print this page for record keeping. [Payment List](#)

Payment Status: Awaiting Verification [View Audit Log](#)

Entry Date: 02/26/2007 Transaction Ref. #: 0107022602002314
Agency Locator (ALC): 10105311 Schedule #: 1234568

Recipient Information

Recipient ID: 1234568
Recipient Name: VENDOR NAME
Recipient Address:

Bank Information

Account Type: CHECKING
IBAN/Account #: 1234567
Bank ID Format: SORT CODE
Bank SWIFT Address: [Show SWIFT Detail](#)
Bank Number: 123456
Bank Name: WESTMINSTER BANK
Bank Address: 1 MAIN ST
LONDON
ENGLAND
Bank Detail: /ACC/
///

Windows Internet Explorer
Request status: Awaiting Verification
OK

⚠ If you click OK to confirm the update, you will receive a confirmation that the payment was updated and the status changed to Awaiting Verification.

Payments Marked for Correction (continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

Payments: Manage Payments

Template Name: [Look Up](#) Create Payment (Use of template is optional)

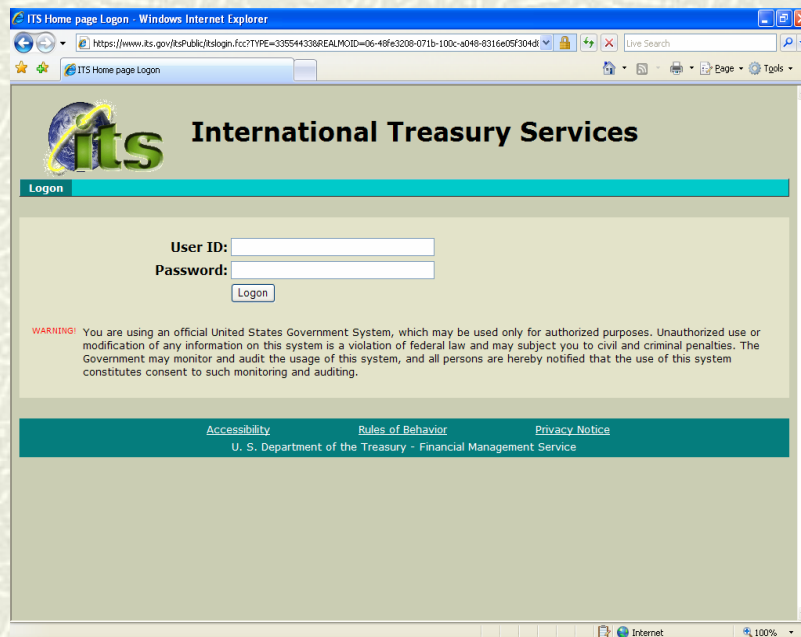
Status: ALC: [Look Up](#) View Payments

Select	View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
<input type="checkbox"/>		Awaiting Correction	01/25/2007	1111111	12060000	01/23/2007	1111111111111111	4,234.00
<input type="checkbox"/>		Awaiting Correction	01/25/2007	U56465798	70060000	01/23/2007	POLARIS SERVICIOS GENERALES - PERU	5,522.00
<input type="checkbox"/>		Awaiting Correction	01/25/2007	2222222222	75080031	01/23/2007	222222222222222222	4,535.00
Total count:						0	Total Amount:	0

☐ Select all

- ✖ Once you click OK to update the payment, you will be asked if you want to create another payment, or you can click "Payment List" to return back to the list of payments "Awaiting Correction".
- ✖ To correct another payment, click the view icon and repeat the Payment Marked for Correction procedures.
- ✖ When all payments have been corrected, click Logout.
- ✖ At this point, the corrected payments follow the normal payment process. The verifiers must verify the corrected payment information.

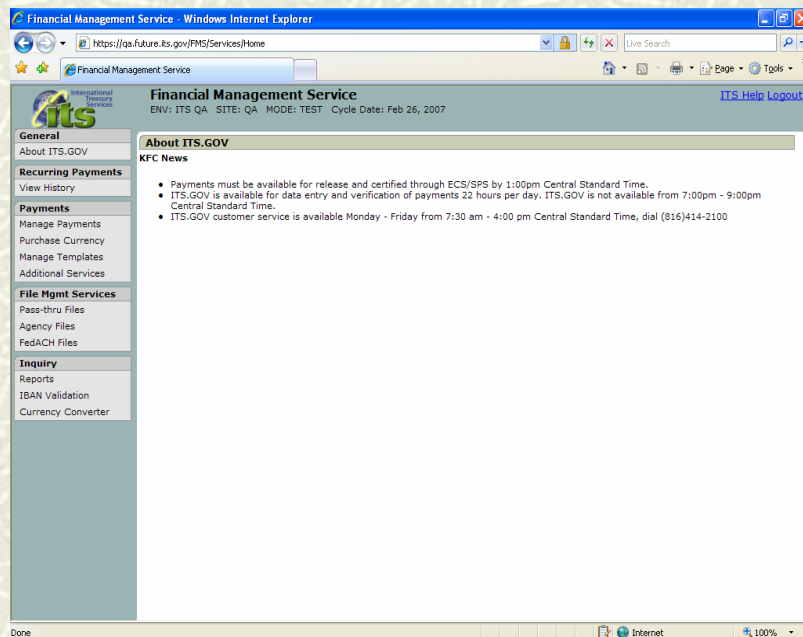
Create a New Payment from an Existing Payment



The agency Data Entry Operator (DEO) logs into ITS.GOV under their user ID and password.

After keying your user name and password, click OK.

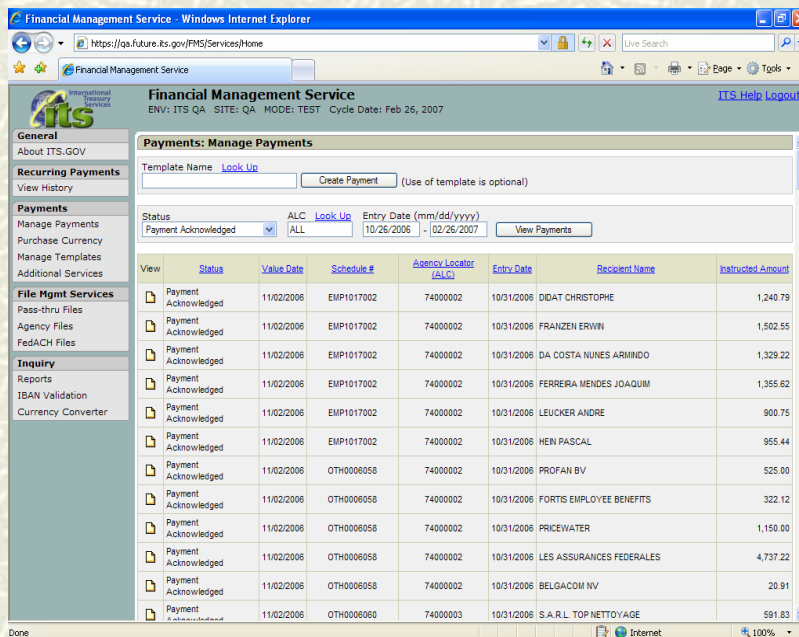
Create a New Payment from an Existing Payment (continued)



To create a new payment from an existing payment, click Manage Payments under Payment

Services in the left-hand column.

Create a New Payment from an Existing Payment (continued)



Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Payments: Manage Payments

Template Name: [Look Up](#) (Use of template is optional)

Status: ALC: Entry Date (mm/dd/yyyy): -

View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	DIDAT CHRISTOPHE	1,240.79
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	FRANZEN ERWIN	1,502.55
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	DA COSTA NUNES ARMINDO	1,329.22
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	FERRERA MENDES JOAQUIM	1,355.62
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	LEUCKER ANDRE	900.75
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	EMP1017002	74000002	10/31/2006	HEIN PASCAL	955.44
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006058	74000002	10/31/2006	PROFAN BV	525.00
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006058	74000002	10/31/2006	FORTIS EMPLOYEE BENEFITS	322.12
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006058	74000002	10/31/2006	PRICEWATER	1,150.00
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006058	74000002	10/31/2006	LES ASSURANCES FEDERALES	4,737.22
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006058	74000002	10/31/2006	BELGACOM NV	20.91
<input type="checkbox"/>	Payment Acknowledged	11/02/2006	OTH0006060	74000003	10/31/2006	S.A.R.L. TOP NETTOYAGE	591.83

■ A new payment can be created from existing payments by selecting the following statuses:

- Payment Pending
- Payment Deleted
- Payment Sent
- Payment Acknowledged

■ Select the desired status to locate the existing payment and click View Payment Services List to refresh the list.

■ Click to “View” button to view payment details.

Create a New Payment from an Existing Payment (continued)

When viewing the individual details, a new payment can be created from the existing payment information by clicking **Create A New Payment From This...**

The screenshot shows a web browser window titled "Financial Management Service - Windows Internet Explorer". The address bar displays "https://qa.future.its.gov/FMS/Services/Home". The page content is organized into a sidebar menu and a main content area.

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

ITS Help Logout

General
About ITS.GOV

Recurring Payments
View History

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

File Mgmt Services
Pass-thru Files
Agency Files
FedACH Files

Inquiry
Reports
IBAN Validation
Currency Converter

Bank Information
Recipient Address: 1111111111
Account Type: CHECKING
IBAN/Account #: 111111111111
Bank ID Format: SWIFT
Bank SWIFT Address: 111111111111 [Show SWIFT Detail](#)
Bank Number:
Bank Name:
Bank Address:
Bank Detail: /ACC/
//
//
//

Payment Information
Type of Payment: VENDOR-CHARGE OUR Voucher Number:
Mode of Payment: ELECTRONIC Client/Commodities:
Recipient Country: --NONE----- Aggregated Payment: NO
Value Date: 01/25/2007 FX Rate:
Instructed Currency: AED Payment Amount: 44,234.00
Payment Currency: AED US Equivalent Amount:
Instructed Amount: 44,234.00 Check/EFT Ref. #:
Point of Origin Name:
Point of Origin Address:
Payment Details:
Additional Information
Deposit Ticket #:
Secondary Status: PAID
Secondary Status Date: 01/23/2007
Comment:
[Create new payment from this](#)

Create a New Payment from an Existing Payment (continued)

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The address bar shows the URL 'https://qa.future.its.gov/FMS/Services/Home'. The page title is 'Financial Management Service' with subtext 'ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007'. A navigation menu on the left includes 'General', 'Recurring Payments', 'Payments', 'File Mgmt Services', and 'Inquiry'. The main content area is titled 'Payments: Manage Payments' and contains a 'Create Payment Service' form. The form includes fields for 'Entry Date' (02/26/2007), 'Agency Locator (ALC)' (13060001), and 'Schedule #'. Below these are sections for 'Recipient Information' (Recipient ID, Recipient Name, Recipient Address) and 'Bank Information' (Account Type, IBAN/Account #, Bank ID Format, Bank SWIFT Address, Bank Number, Bank Name, Bank Address, and Bank Detail). The 'Bank ID Format' is set to 'SWIFT'. The 'Bank Detail' field contains the code '//ACC/'.

- When Create A New Payment From This... is clicked, the data entry screen will appear with the data from the original payment information pre-filled in the payment fields.
- A new schedule number must be applied.

Create a New Payment from an Existing Payment (continued)

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The address bar shows 'https://qa.future.its.gov/FMS/Services/Home'. The page title is 'Financial Management Service' with environment details: 'ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007'. A navigation menu on the left includes 'General', 'Recurring Payments', 'Payments', 'File Mgmt Services', and 'Inquiry'. The 'Payments' section is active, showing a form for creating a new payment. The form includes fields for 'Bank SWIFT Address' (1111111111), 'Bank Number', 'Bank Name', 'Bank Address', and 'Bank Detail'. The 'Payment Information' section contains 'Type of Payment' (VENDOR CHARGE OUR), 'Mode of Payment' (ELECTRONIC), 'Recipient Country' (NONE), 'Value Date' (02/28/2007), 'Payment Currency' (USD - US DOLLAR), 'US Dollar Amount' (1.00), and 'Foreign Amount'. There are 'Save' and 'Clear' buttons at the bottom of the form.

Once the new payment information is applied, click Save to continue.

Create a New Payment from an Existing Payment (continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ITS Help Logout

ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Feb 26, 2007

Payments: Manage Payments

Create Payment Service

Request status: Awaiting Verification.

Entry Date: 02/26/2007 Transaction Ref. #: 0107022602002315

Agency Locator (ALC): 13060001 Look Up Schedule #: 123456

Recipient Information

Recipient ID: 11111111111111

Recipient A

Bank Info

Account Ty

IBAN/Account #

Bank ID Format: SWIFT

Bank SWIFT Address: CITIUS33 Show SWIFT Detail

Bank Number:

Bank Name:

Bank Address:

Bank Detail: /ACC/

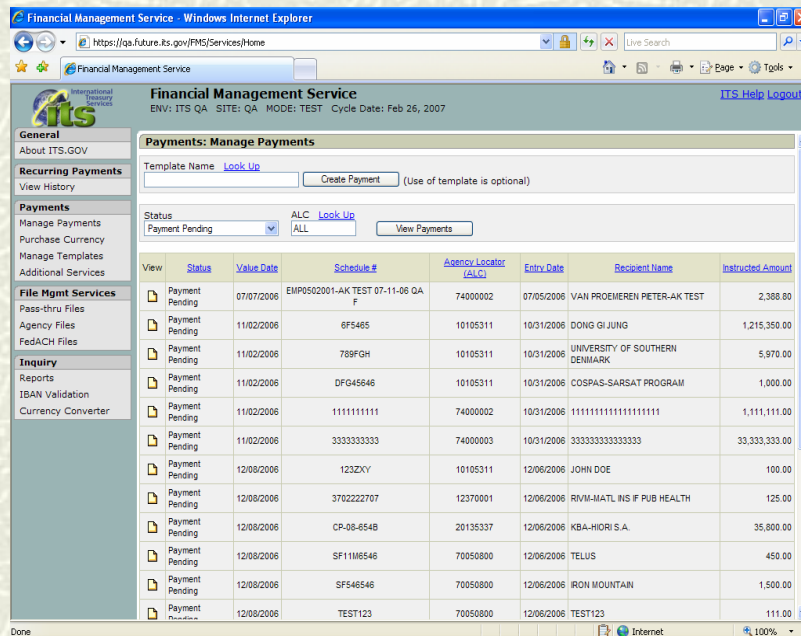
Waiting for https://qa.future.its.gov/FMS/Services/CreatePaymentAction?actionIntent=1&save=false..

■ You will receive a notification that the payment has been saved and the status been changed to Awaiting Release.

■ Click OK if you would like to enter another payment with the same schedule number. If you click OK, you will return to the data entry screen and the ALC and Schedule Number will be pre-filled with the same information as the previous payment.

■ Click Cancel if you would like to enter another payment under a different schedule number. If you click Cancel, you will return to the data entry screen and all fields will be cleared to allow you to enter new payment information.

Status - Payment Pending



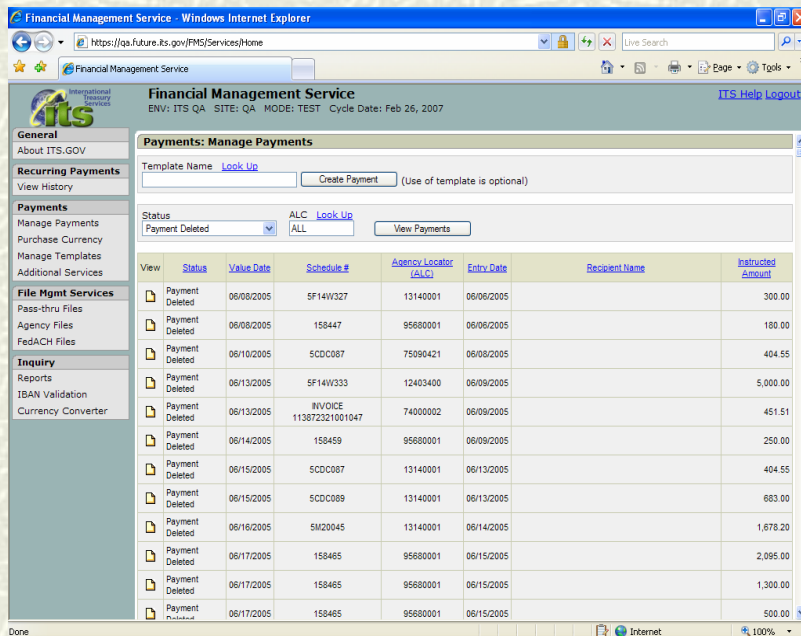
The screenshot shows the Financial Management Service (FMS) web application. The left sidebar contains navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled "Payments: Manage Payments" and includes a "Template Name" field with a "Look Up" button and a "Create Payment" button. Below this is a "Status" dropdown menu set to "Payment Pending" and an "ALC" dropdown menu set to "ALL". A "View Payments" button is also present. The main table displays a list of pending payments with columns: View, Status, Value Date, Schedule #, Agency Locator (ALC), Entry Date, Recipient Name, and Instructed Amount. The table contains 14 rows of data, all with a status of "Payment Pending".

View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
	Payment Pending	07/07/2006	EMP0502001-AK TEST 07-11-06 QA F	74000002	07/05/2006	VAN PROEMEREN PETER-AK TEST	2,388.80
	Payment Pending	11/02/2006	6F5465	10105311	10/31/2006	DONG GI JUNG	1,215,350.00
	Payment Pending	11/02/2006	789FGH	10105311	10/31/2006	UNIVERSITY OF SOUTHERN DENMARK	5,970.00
	Payment Pending	11/02/2006	DFG45648	10105311	10/31/2006	COSPAS-SARSAT PROGRAM	1,000.00
	Payment Pending	11/02/2006	1111111111	74000002	10/31/2006	11111111111111111111	1,111,111.00
	Payment Pending	11/02/2006	3333333333	74000003	10/31/2006	3333333333333333	33,333,333.00
	Payment Pending	12/09/2006	123ZXY	10105311	12/06/2006	JOHN DOE	100.00
	Payment Pending	12/09/2006	3702222707	12370001	12/06/2006	RIMI-MATL INS IF PUB HEALTH	125.00
	Payment Pending	12/09/2006	CP-08-4548	20135337	12/06/2006	KBA-HIORI S.A.	35,800.00
	Payment Pending	12/09/2006	SF11M6546	70050800	12/06/2006	TELUS	450.00
	Payment Pending	12/09/2006	SF546546	70050800	12/06/2006	IRON MOUNTAIN	1,500.00
	Payment Pending	12/09/2006	TEST123	70050800	12/06/2006	TEST123	111.00

The status of the payment will change from Awaiting Release to Payment Pending once the Releaser approves the payment information.

To view the payment details, click the view icon.

Status - Payment Deleted



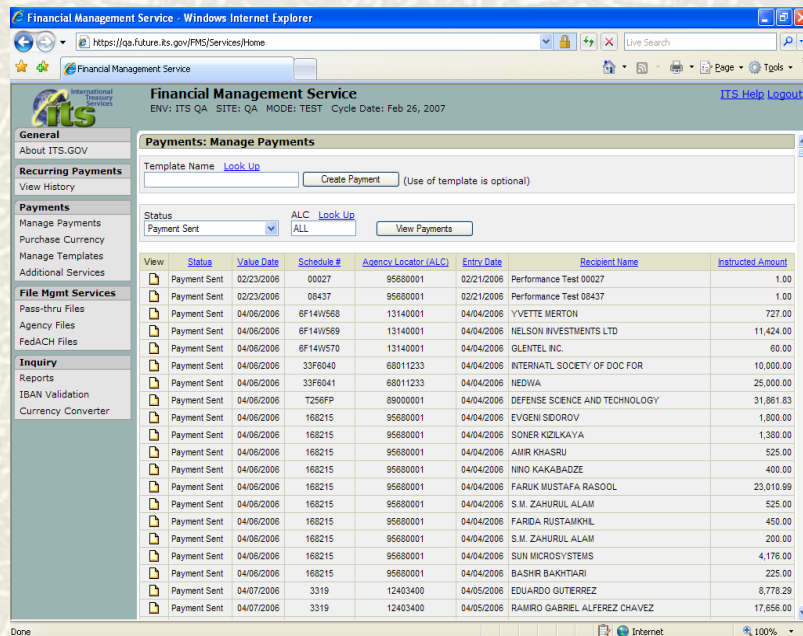
The screenshot shows the Financial Management Service web application in a Windows Internet Explorer browser. The page title is "Financial Management Service" and the URL is "https://qa.future.its.gov/FMS/Services/Home". The page displays a "Payments: Manage Payments" section with a "Status" dropdown set to "Payment Deleted" and a "View Payments" button. Below this is a table of deleted payments with columns: View, Status, Value Date, Schedule #, Agency Locator (ALC), Entry Date, Recipient Name, and Instructed Amount. The table contains 15 rows of data, all with a status of "Payment Deleted".

View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
	Payment Deleted	06/08/2005	5F14V327	13140001	06/06/2005		300.00
	Payment Deleted	06/08/2005	158447	95680001	06/06/2005		180.00
	Payment Deleted	06/10/2005	5CDC087	75090421	06/08/2005		404.55
	Payment Deleted	06/13/2005	5F14V333	12403400	06/09/2005		5,000.00
	Payment Deleted	06/13/2005	INVOICE 113872321001047	74000002	06/09/2005		451.51
	Payment Deleted	06/14/2005	158459	95680001	06/09/2005		250.00
	Payment Deleted	06/15/2005	5CDC087	13140001	06/13/2005		404.55
	Payment Deleted	06/15/2005	5CDC089	13140001	06/13/2005		683.00
	Payment Deleted	06/16/2005	5M20045	13140001	06/14/2005		1,678.20
	Payment Deleted	06/17/2005	158465	95680001	06/15/2005		2,095.00
	Payment Deleted	06/17/2005	158465	95680001	06/15/2005		1,300.00
	Payment Deleted	06/17/2005	158465	95680001	06/15/2005		500.00

You can view payments that have been deleted by changing the Status to Payment Deleted and clicking the View Payment Services List to refresh the list.

You can view the payment details by clicking the view icon.

Status - Payment Sent



The screenshot shows the 'Financial Management Service' web application. The left sidebar contains navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The main content area is titled 'Payments: Manage Payments' and includes a table of payment records. The table has columns for View, Status, Value Date, Schedule #, Agency Locator (ALC), Entry Date, Recipient Name, and Instructed Amount. All payments listed have a status of 'Payment Sent'.

View	Status	Value Date	Schedule #	Agency Locator (ALC)	Entry Date	Recipient Name	Instructed Amount
	Payment Sent	02/23/2006	00027	95680001	02/21/2006	Performance Test 00027	1.00
	Payment Sent	02/23/2006	00437	95680001	02/21/2006	Performance Test 00437	1.00
	Payment Sent	04/06/2006	6F14V568	13140001	04/04/2006	YVETTE MERTON	727.00
	Payment Sent	04/06/2006	6F14V569	13140001	04/04/2006	NELSON INVESTMENTS LTD	11,424.00
	Payment Sent	04/06/2006	6F14V570	13140001	04/04/2006	GLENTEL INC.	60.00
	Payment Sent	04/06/2006	33F6040	68011233	04/04/2006	INTERIATL SOCIETY OF DOC FOR	10,000.00
	Payment Sent	04/06/2006	33F6041	68011233	04/04/2006	NEDWA	25,000.00
	Payment Sent	04/06/2006	T256FP	89000001	04/04/2006	DEFENSE SCIENCE AND TECHNOLOGY	31,861.83
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	EVGENI SDOROV	1,800.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	SONER KIZILKAYA	1,380.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	AMIR KHASRU	525.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	NINO KAKABADZE	400.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	FARUK MUSTAFA RASOOL	23,010.99
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	S.M. ZAHURUL ALAM	525.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	FARIDA RUSTAIKHIL	450.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	S.M. ZAHURUL ALAM	200.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	SUN MICROSYSTEMS	4,176.00
	Payment Sent	04/06/2006	168215	95680001	04/04/2006	BASHIR BAKHTIARI	225.00
	Payment Sent	04/07/2006	3319	12403400	04/05/2006	EDUARDO GUTIERREZ	8,778.29
	Payment Sent	04/07/2006	3319	12403400	04/05/2006	RAMIRO GABRIEL ALFEREZ CHAVEZ	17,656.00

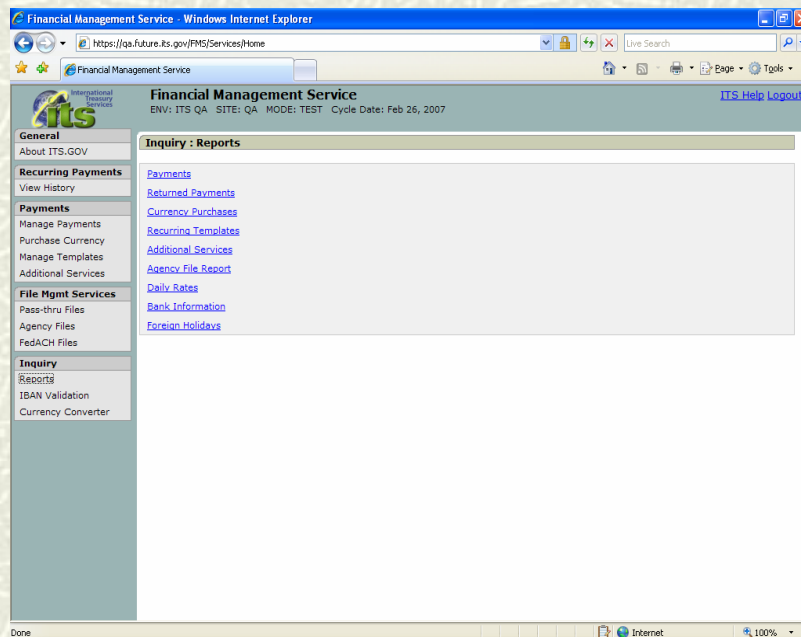
Once the ITS CBAF has generated the payment file, the payment status will change from Payment Pending to Payment Sent.

To view the payment details, click the view icon.



Reports

Reports - Inquiry



- # Reports can be generated to produce queries
 - of Payment History,
 - Foreign Holidays by "All" & specific country,
 - outstanding & previous Additional Services,
 - as well as Recurring Templates
 - Agency File Reports.
- # Daily Rates are used by Customers who received daily rates from the ITS.gov staff. Bank Information accesses the Swift Directory.

Reports - Payments

The screenshot displays the 'Financial Management Service' web application in a Windows Internet Explorer browser. The page title is 'Financial Management Service' and the URL is 'https://qa.future.its.gov/FMS/Services/Home'. The page shows a sidebar with navigation links: General, Recurring Payments, Payments, File Mgmt Services, and Inquiry. The 'Payments' section is active, showing a 'View History' link and a 'Payments' sub-section with links for Manage Payments, Purchase Currency, Manage Templates, and Additional Services. The 'Inquiry' section is also visible, with links for Reports, IBAN Validation, and Currency Converter. The main content area is titled 'Client/Commodities' and contains a form for generating a report. The form includes fields for Recipient Id, Recipient Name, Schedule #, Transaction Ref #, Payment Currency, Payment Country, Foreign Amount, USD Amount, Check/EFT Ref #, Secondary Status, and Secondary Status Date. Below these fields are four dropdown menus for Sort Field 1, Sort Field 2, Sort Field 3, and Sort Field 4, each with a sort order dropdown (ASC or DESC). A 'Report Type' dropdown is set to 'Detail'. At the bottom, there are checkboxes for 'Display recipient', 'Display Foreign Amount', and 'Customize', and a 'View Report' button.

Queries for Payment History can be filtered and displayed by any of the fields listed above. This information can be further sorted and displayed by using the Sort Field function.

All results can be displayed in HTML format or exported to Excel, PDF, or CSV.

Reports - Payments (Continued)

Financial Management Service - Windows Internet Explorer

https://qa.future.its.gov/FMS/Services/Home

Financial Management Service

ITS Help Logout

General

About ITS.GOV

Recurring Payments

View History

Payments

Manage Payments

Purchase Currency

Manage Templates

Additional Services

File Mgmt Services

Pass-thru Files

Agency Files

FedACH Files

Inquiry

Reports

IBAN Validation

Currency Converter

ITS.gov: Payments Summary w/ Formatted Detail

Requested by 10105311

Generated on 03/19/2007 12:30:55

Search Criteria

Agency: 74000002

Entry Date: 10/30/2006 - 02/26/2007

Status: Payment Pending

View	Agency	Schedule Number	Recipient Id	Recipient Name	Mode of Payment	Check Number/Wire Trace Number	Release Date	Value Date	Payment Currency	USD Amount
<input type="checkbox"/>	74000002	11111111111111111111	11111111111111111111	11111111111111111111	ELECTRONIC		11/29/2006	11/02/2006	AED	0.00
<input type="checkbox"/>	74000002	11111111111111111111	ABMC FRANCE FUNDING FRBNY - IDD		ELECTRONIC		01/16/2007	12/08/2006	EUR	0.00

Total Count of Payments Summary w/ Formatted Detail: 2

Total US Dollar Amount: 0.00

Total Foreign Amount: 1,111,112.00

Microsoft Excel - ITSReport.xls

Requested by 10105311

ITS.gov: Payments Summary w/ Formatted Detail

Requested by 10105311

Generated on 03/19/2007 13:05:33

Search Criteria

Agency: 74000002

Entry Date: 10/30/2006 - 02/26/2007

Status: Payment Pending

Agency	Schedule Number	Recipient Id	Recipient Name	Mode of Payment	Check Number /Wire Trace	Release Date	Value Date
74000002	111111111111	11111111111111111111	11111111111111111111	ELECTRONIC		11/29/2006	11/02/2006
74000002	111111111111	ABMC FRANCE FUNDING	FRBNY - IDD	ELECTRONIC		01/16/2007	12/08/2006

Total Count of Payments Summary w/ Formatted Detail: 2

Total US Dollar Amount: 0.00

Total Foreign Amount: 1,111,112.00

Results displayed in HTML and export to Excel.

Reports - Foreign Holidays

The screenshot shows a web browser window titled "Financial Management Service - Microsoft Internet Explorer". The address bar displays "https://qa.its.gov/FMS/Services/Home". The page header includes "Financial Management Service", "ENV: ITS QA", "SITE: QA", "MODE: TEST", "Cycle Date: Sep 12, 2005", and a "Logout" link. A left sidebar contains navigation links: "General", "About ITS.GOV", "Payments", "Manage Payments", "Purchase Currency", "Manage Templates", "Additional Services", "Inquiry", and "Reports". The main content area is titled "Inquiry : Reports" and "Foreign Holidays". It features a "Country:" dropdown menu set to "All", a "Calendar Date:" field with a date range selector, and three "Sort Field" dropdown menus (Sort Field 1, 2, and 3), all set to "ASC". Below these are "Display data:" and "Display results:" sections, each with a dropdown menu showing "Country Code", "Country Name", and "Holiday Date". At the bottom of the display options are radio buttons for "Excel", "PDF", and "CSV", with "Excel" selected. A "View Holidays" button is located at the bottom right of the form area.

Foreign Holidays can be displayed for “All” countries as well as specific by entering a Calendar Date range. The Foreign Holidays can be further sorted and displayed by using the Sort Field function.

All results can be displayed in HTML format or exported to Excel, PDF, or CSV.

Reports - Foreign Holidays (Continued)

Financial Management Service - Microsoft Internet Explorer

Address: https://qa.its.gov/FMS/Services/Home

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Sep 12, 2005

General
About ITS.GOV

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

Inquiry
Reports

Holiday
Requested by 02100120
Generated on 09/13/2005 07:13:40
Search Criteria
Country Code: IT
Calendar Date: 09/15/2005 - 12/31/2005

Country Code	Country Name	Holiday Date
IT	ITALY	11/01/2005
IT	ITALY	12/08/2005
IT	ITALY	12/26/2005

Total Holiday: 3

Microsoft Excel - ITSReport[1].xls

File Edit View Insert Format Tools Data Window Help

Verdana 11

A1 Holiday

Country Code	Country Name	Holiday Date
IT	ITALY	11/01/2005
IT	ITALY	12/08/2005
IT	ITALY	12/26/2005

Total Holiday: 3

Report /

Results displayed in HTML and export to Excel.

Reports - Additional Services

The screenshot shows a web browser window titled 'Financial Management Service - Microsoft Internet Explorer'. The address bar displays 'https://qa.its.gov/FMS/Services/Home'. The page header includes 'Financial Management Service' and 'ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Sep 12, 2005'. A 'Logout' link is visible in the top right. The left sidebar contains a navigation menu with 'General', 'Payments', 'Inquiry', and 'Reports'. The main content area is titled 'Inquiry : Reports' and 'Additional Services'. It features a 'Report List' link and a form with the following fields: 'ALC:' (02100120), 'Entry Date:' (mm/dd/yyyy), 'Service Type:' (All), 'Payment Currency:' (All), 'Payment Amount:', 'Recipient Name:', 'TRN:', and 'Status:' (All). Below these fields are four 'Sort Field' dropdown menus, each with an 'ASC' button. At the bottom, there are checkboxes for 'Display data-only report' and 'Display results in' (HTML, Excel, PDF, CSV), and a 'View Reports' button.

Queries for Additional Services can be filtered and displayed by entering the ALC, Entry Date, and/or any of the fields listed above. This information can be further sorted and displayed by using the Sort Field function.

All results can be displayed in HTML format or exported to Excel, PDF, or CSV.

Reports - Additional Services (Continued)

Financial Management Service - Microsoft Internet Explorer

Address: https://qa.its.gov/FMS/Services/Home

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Sep 12, 2005

General
About ITS.GOV

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

Inquiry
Reports

Amount:	400.00	Free Text:	
Recipient Name:	TEST TRACE PAYMENT		
ALC:	00003801	Transaction Ref #:	1234567812345678
Entry Date:	09/09/2005	Status:	Deleted
Service Type:	Stop Payment	CBAF Response:	
Currency:	AED	Payment Details:	TEST STOP PAYMENT
Amount:	200.00	Free Text:	TEST THIS CASE
Recipient Name:	TEST DJHAM		
ALC:	00003801	Transaction Ref #:	1122334455667788
Entry Date:	09/09/2005	Status:	Deleted
Service Type:	Trace Payment	CBAF Response:	
Currency:	BDT	Payment Details:	
Amount:	300.00	Free Text:	
Recipient Name:	TEST CUSTOMER		
ALC:	02100120	Transaction Ref #:	
Entry Date:	09/09/2005	Status:	Awaiting Response
Service Type:	Check Collection	CBAF Response:	
Currency:	JMD	Payment Details:	
Amount:	4,000.00	Free Text:	
Recipient Name:	TEST CHECK COLLECTON		
ALC:	00008538	Transaction Ref #:	0000000012345678
Entry Date:	09/09/2005	Status:	Awaiting Response
Service Type:	Currency Collection	CBAF Response:	
Currency:	EUR	Payment Details:	
Amount:	2,000,000,000.00	Free Text:	
Recipient Name:	TEST CURRENCY COLLECTION		
ALC:	00008538	Transaction Ref #:	0000000012345677
Entry Date:	09/09/2005	Status:	Awaiting Verification
Service Type:	Stop Payment	CBAF Response:	
Currency:	CHF	Payment Details:	
Amount:	3,500.00	Free Text:	
Recipient Name:	TEST CASE 1		

Total Additional Services: 8

Microsoft Excel - ITSReport[1].xls

Additional Services

1	Additional Services			
2	Requested by 02100120			
3	Generated on 09/13/2005 07:38:35			
4	Search Criteria			
5	Entry Date:	08/01/2005 - 09/13/2005		
6	Status:	All		
9	ALC:	00005570	Transaction Ref #:	0123456789012345
10	Entry Date:	09/09/2005	Status:	Awaiting Response
11	Service Type:	Check Collection	CBAF Response:	
12	Currency:	EUR	Payment Details:	SUBMIT CHECK COLLECTION
13	Amount:	1,000.00		REQUEST IN ERROR, PLEASE
14	Recipient Name:	INDY CREATE CHECK COLLECTION		CONTACT CITIBANK TO RETRIEVE
		ADDITIONAL SERVICES REQUEST IN		CHECK PAYMENT SENT ON
		QA USING PAYOR ROLE		09/09/2005.
18	ALC:	00003801	Transaction Ref #:	2312315465465454
19	Entry Date:	09/08/2005	Status:	Awaiting Verification
20	Service Type:	Stop Payment	CBAF Response:	
21	Currency:	BSD	Payment Details:	STOP PAYMENT PAYMENT DETAILS
22	Amount:	1,000.25	Free Text:	STOP PAYMENT FREE TEXT
23	Recipient Name:	STOP PAYMENT		
25	ALC:	00003801	Transaction Ref #:	1122334455667788
26	Entry Date:	09/09/2005	Status:	Awaiting Response
27	Service Type:	Trace Payment	CBAF Response:	
28	Currency:	CAD	Payment Details:	
29	Amount:	400.00	Free Text:	
30	Recipient Name:	TEST TRACE PAYMENT		
32	ALC:	00003801	Transaction Ref #:	1234567812345678
33	Entry Date:	09/09/2005	Status:	Deleted
34	Service Type:	Stop Payment	CBAF Response:	
35	Currency:	AED	Payment Details:	TEST STOP PAYMENT

Results displayed in HTML and export to Excel.

Reports - Recurring Templates

Financial Management Service - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address: <https://qa.its.gov/FMS/Services/home> Go Links

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Sep 12, 2005 Logout

Inquiry : Reports

Recurring Templates [Report List](#)

Filters:

ALE: 02100120 [Look Up](#)

Entry Date: - (mm/dd/yyyy)

Template Name:

Template Status: All

Mode of Payment:

Type of Payment:

Commodities:

Payment Currency: All

Recipient Name:

Creator ID:

Last Date Used:

Sort Fields:

Sort Field 1: ASC

Sort Field 2: ASC

Sort Field 3: ASC

Sort Field 4: ASC

Display data as: ☐ HTML ☐ PDF ☐ CSV

[View Reports](#)

Queries for Recurring Templates can be filtered and displayed by any of the fields listed above. This information can be further sorted and displayed by using the Sort Field function.

All results can be displayed in HTML format or exported to Excel, PDF, or CSV.

Reports - Recurring Templates (Continued)

Financial Management Service - Microsoft Internet Explorer

Address: https://qa.its.gov/FMS/Services/Home

Financial Management Service
ENV: ITS QA SITE: QA MODE: TEST Cycle Date: Sep 12, 2005

General
About ITS.GOV

Payments
Manage Payments
Purchase Currency
Manage Templates
Additional Services

Inquiry
Reports

Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	AUD
Recipient Name:	RECIPIENT NAME	Instructed Currency:	AWAITING_VERIFICATION
IBAN/Account #:		Template Status:	CHECK
Swift Address/Bank #:		Mode of Payment:	
Bank Address 1:		Bank ID Format:	
Bank Address 2:		Bank Name:	qtest502
Bank Address 3:		Creator Id:	
Bank Address 4:		Last Used User Id:	
Bank Detail 1:	/ACC/	Last Date Used:	
ALC:	00008522	Bank Detail 2:	//
Template Name:	11111111111111111111	Bank Detail 3:	//
Entry Date:	09/09/2005	Bank Detail 4:	//
Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	USD
Recipient Name:	33333333333333333333	Instructed Currency:	
IBAN/Account #:	4444444444444444	Template Status:	DELETED
Swift Address/Bank #:	555555555555	Mode of Payment:	ELECTRONIC
Bank Address 1:		Bank ID Format:	SWIFT
Bank Address 2:		Bank Name:	
Bank Address 3:		Creator Id:	quser526
Bank Address 4:		Last Used User Id:	
Bank Detail 1:	/ACC/	Last Date Used:	
ALC:	02100120	Bank Detail 2:	//
Template Name:	TEST CASE 1	Bank Detail 3:	//
Entry Date:	09/09/2005	Bank Detail 4:	//
Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	EUR
Recipient Name:	GEORGE BUSH	Instructed Currency:	
IBAN/Account #:	BBB123	Template Status:	AWAITING_VERIFICATION
Swift Address/Bank #:		Mode of Payment:	ELECTRONIC
Bank Address 1:		Bank ID Format:	
Bank Address 2:		Bank Name:	
Bank Address 3:		Creator Id:	qpays01
Bank Address 4:		Last Used User Id:	
Bank Detail 1:	/ACC/	Last Date Used:	

Total Recurring Templates: 3

Microsoft Excel - ITSReport[1].xls

Recurring Templates

1	Recurring Templates			
2	Requested by 02100120			
3	Generated on 09/13/2005 07:45:00			
4	Search Criteria			
8	ALC:	00003801	Bank Detail 2:	//
9	Template Name:	DENVER TEMPLATE 1	Bank Detail 3:	//
10	Entry Date:	09/09/2005	Bank Detail 4:	//
11	Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	AUD
12	Recipient Name:	RECIPIENT NAME	Instructed Currency:	
13	IBAN/Account #:		Template Status:	AWAITING_VERIFICATION
14	Swift Address/Bank #:		Mode of Payment:	CHECK
15	Bank Address 1:		Bank ID Format:	
16	Bank Address 2:		Bank Name:	
17	Bank Address 3:		Creator Id:	qtest502
18	Bank Address 4:		Last Used User Id:	
19	Bank Detail 1:	/ACC/	Last Date Used:	
21	ALC:	00008522	Bank Detail 2:	//
22	Template Name:	11111111111111111111	Bank Detail 3:	//
23	Entry Date:	09/09/2005	Bank Detail 4:	//
24	Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	USD
25	Recipient Name:	33333333333333333333	Instructed Currency:	
26	IBAN/Account #:	4444444444444444	Template Status:	DELETED
27	Swift Address/Bank #:	555555555555	Mode of Payment:	ELECTRONIC
28	Bank Address 1:		Bank ID Format:	SWIFT
29	Bank Address 2:		Bank Name:	
30	Bank Address 3:		Creator Id:	quser526
31	Bank Address 4:		Last Used User Id:	
32	Bank Detail 1:	/ACC/	Last Date Used:	
34	ALC:	02100120	Bank Detail 2:	//
35	Template Name:	TEST CASE 1	Bank Detail 3:	//
36	Entry Date:	09/09/2005	Bank Detail 4:	//
37	Type of Payment:	VENDOR-CHARGE OUR	Payment Currency:	EUR
38	Recipient Name:	GEORGE BUSH	Instructed Currency:	
39	IBAN/Account #:	BBB123	Template Status:	AWAITING_VERIFICATION
40	Swift Address/Bank #:		Mode of Payment:	ELECTRONIC
41	Bank Address 1:		Bank ID Format:	
42	Bank Address 2:		Bank Name:	
43	Bank Address 3:		Creator Id:	qpays01
44	Bank Address 4:		Last Used User Id:	
45	Bank Detail 1:	/ACC/	Last Date Used:	

Results displayed in HTML and export to Excel.



Questions

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.org
